Marlboro Free Library

Special Meeting of the Board –Thursday, September 25, 2025 at 5:30 p.m.

I. **Call to Order:** Board President, Denise Garofalo, called the meeting to order at 5:30 p.m.

II. **Pledge to the Flag:** Anita Jean McMonigle led the Pledge to the Flag.

III. **Attendance:** Denise Garofalo, Kelli Kavanaugh, Cheryl Werba, Anita Jean McMonigle, Recording Secretary- Tessa DeBella, and Library Director- Lindsay Jankovitz

Excused: Benjamin Kolansky

IV. **Visitor's Forum**
None present.

V. **Library Expansion and Renovation Discussion**

a. **Approval of Change Orders**

An emergency email poll was conducted on September 19, 2025 to approve the change order for the Library's Renovation and Expansion project to Hydrovac the existing dry wells in the side parking lot in the amount of $5,254.00.

Quorum was reached on September 19, 2025.
Denise Garofalo- Yes
Cheryl Werba- Yes
Kelli Kavanaugh- Yes
Anita Jean McMonigle- Yes (response received September 20, 2025).

RESOLUTION 38-9-25-25
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to approve the change order for the Library's Renovation and Expansion project to Hydrovac the existing dry wells in the side parking lot in the amount of $5,254.00.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 39-9-25-25
A motion was made by Cheryl Werba and seconded by Anita Jean McMonigle to approve the change order for the Library's Renovation and Expansion project to change the three type "C" units to type "A" with full glass (windows in new children's section) in the amount of $11,670.00.

VOICE VOTE: 4-0-0 ALL YES CARRIED

b. Approval of Library Director to Approve Change Orders & Threshold Discussion

RESOLUTION 40-9-25-25
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to authorize the Library Director to approve time-sensitive change orders under the amount of $10,000.00, without prior Board approval, for the Library's Expansion and Renovation Project.

VOICE VOTE: 4-0-0 ALL YES CARRIED

c. Exterior Color Discussion
The Board reviewed color options for the exterior of the new north entrance. The Director will request dark red color samples from the architect. A final color selection will be made and voted on at the October Board Meeting.

VI. New Business
None.

VII. Motion to Adjourn

RESOLUTION 41-9-25-25
A motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to adjourn the meeting at 5:54 p.m.

VOICE VOTE: 4-0-0 ALL YES CARRIED

Respectfully submitted,
Lindsay Jankovitz

Marlboro Free Library

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I. **Call to Order**

II. **Pledge to the Flag**

III. **Visitor's Forum**

IV. **Library Expansion and Renovation Discussion**

a. **Approval of Change Orders**
b. **Approval of Library Director to Approve Change Orders & Threshold Discussion**
c. **Exterior Color Discussion**

V. **New Business**

VI. **Motion to Adjourn**

Respectfully submitted,
Lindsay Jankovitz

BCG

BARONE CONSTRUCTION GROUP, INC.
P. O. Box 876
Highland, NY 12528
845-691-2244

TITLE:	Aluminum Unit Change	PROPOSED CHANGE ORDER NO.	1
PROJECT:	Addition and Interior Improvement for the Marlboro Free Library	DATE:	9/15/2025
		CONTRACT	6/27/2025
TO:	Meghan Brennen Butler Rowland Mays Architects, LLP 57 West High Street Ballston Spa, NY 12020	STARTED: Completed: Required:	

DESCRIPTION

We propose to provide all labor, material & equipment for the following
We will change the three (3) type "C" units to type "A" with full Glass

Additional Time: 0 Days

	Description	Qty	Units	Unit Price	Amount
1	Aluminum Window	1	LS	$ 9,900.00	$9,900.00

TOTAL	$9,900.00
OVERHEAD & PROFIT 15%	$1,485.00
Bond 2.5%	$284.63
SUBTOTAL	$11,670.00

By: _____ By: _____

Joseph Barone

BCG

BARONE CONSTRUCTION GROUP, INC.

P. O. Box 876
Highland, NY 12528
845-691-2244

TITLE:	Dry Well Cleaning	PROPOSED CHANGE ORDER NO.	2
PROJECT:	Addition and Interior Improvement for the Marlboro Free Library	DATE:	9/19/2025
		CONTRACT	6/27/2025
TO:	Meghan Brennen Butler Rowland Mays Architects, LLP 57 West High Street Ballston Spa, NY 12020	STARTED: Completed: Required:	

DESCRIPTION

We propose to provide all labor, material & equipment for the following
Per the Email dated 9/18/2025 from Meghan Brennen from Butler Rowlan Mays Architects, LLP we will Hydrovac the existing dry wells so that the engineer can determine the next steps. This includes one (1) day of HydroVacing.

Additional Time: 0 Days

	Description	Qty	Units	Unit Price	Amount
1	HydroVac Machine & Operator	1	Day	$ 3,750.00	$3,750.00
2	Labor	4	Mhr	$ 98.00	$392.00
3	Supervision	1	1	$ 115.00	$115.00
4	Disposal of Sludge	1	LS	$ 200.00	$200.00

TOTAL	$4,457.00
OVERHEAD & PROFIT 15%	$668.55
Bond 2.5%	$128.14
SUBTOTAL	$5,254.00

By: _____ By: _____

Joseph Barone