Marlboro Free Library
Board Meeting Minutes –October 6, 2025 at 7:00pm
Meeting #10

I. **Call to Order:** Board President, Denise Garofalo, called the meeting to order at 7:00 p.m.

II. **Pledge to the Flag:** Lois Diorio led the Pledge to the Flag.

III. **Attendance:** Denise Garofalo, Kelli Kavanaugh, Cheryl Werba, Anita Jean McMonigle, Benjamin Kolansky, Lois Diorio, Recording Secretary – Tessa DeBella, and Library Director- Lindsay Jankovitz.

IV. **Visitor's Forum**

Meghan Brennen from Butler Rowland Mays Architects.

New Business: The Board began the meeting with an update on the Library's Renovation and Expansion Project to accommodate the architect's schedule. The architect reported that shipping delays for the structural supports of the community room roof will impact the project timeline. As the roof work cannot take place during the winter months, interior renovations will now begin in November. The director will obtain moving quotes and will call a special meeting later in the month for the Board to review them. The public will be notified once the contractor finalizes the revised project dates.

V. **Personnel (Garofalo):** The Board discussed personnel matters at the start of the meeting to accommodate building closing procedures, as the meeting was held in the staff area due to ongoing construction. This allowed staff to complete their closing duties without interruption.

a. **Employee Compensation Discussion**

RESOLUTION 42-10-6-25
At 7:20 p.m. a motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to enter into executive session to discuss matters related to medical, financial, credit, or employment history of a particular person or

matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

VOICE VOTE: 5-0-0 ALL YES CARRIED

The Board discussed the probationary terms for the Library Director and Librarian.

An update was provided regarding worker's compensation. The director reported that a response is still pending from the attorney concerning the proposed leave policy updates.

The Board also discussed a staff compensation adjustment.

RESOLUTION 43-10-6-25
At 7:29 p.m., a motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to return to regular session.

VOICE VOTE: 5-0-0 ALL YES CARRIED

RESOLUTION 44-10-6-25
A motion was made by Cheryl Werba and seconded by Benjamin Kolansky to approve a staff compensation adjustment.

VOICE VOTE: 5-0-0 ALL YES CARRIED

RESOLUTION 45-10-6-25
A motion was made by Kelli Kavanaugh and seconded by Benjamin Kolansky to approve that Lindsay Jankovitz and Tessa DeBella will complete their probationary periods as of November 1, 2025.

VOICE VOTE: 5-0-0 ALL YES CARRIED

VI. Approval of Minutes

i. Special Meeting of the Board Minutes- September 25, 2025

RESOLUTION 46-10-6-25
A motion was made by Cheryl Werba and seconded by Kelli Kavanaugh to approve the Special Meeting of the Board minutes held on September 25, 2025.

VOICE VOTE: 4-0-1 (Kolansky abstained) CARRIED

ii. Board Meeting Minutes- September 8, 2025

RESOLUTION 47-10-6-25
A motion was made by Cheryl Werba and seconded by Anita Jean McMonigle to approve the September 8, 2025 board meeting minutes.

VOICE VOTE: 5-0-0 ALL YES CARRIED

VII. Report of Secretary

i. Correspondences

Thank you letters were sent to two generous donors. The Library received a $100 contribution as well as a $10,000 donation.

VIII. Treasurer's Report

i. August 2025
The board received and reviewed the August 2025 Treasurer's Report. The official report will be kept on file at the Library.

IX. Director's Report (Jankovitz)

i. Director's Report
A copy of the Director's Report is attached to the meeting minutes.

ii. Acceptance of Donation

RESOLUTION 48-10-6-25
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to accept a $10,000 donation from a private donor in support of the Library.

VOICE VOTE: 5-0-0 ALL YES CARRIED

X. Standing Committees

a. Finance (McMonigle & Kolansky)

i. Cash Disbursements- September 2025

RESOLUTION 49-10-6-25
A motion was made by Benjamin Kolansky and seconded by Kelli Kavanaugh to approve the September 2025 Cash Disbursements.

VOICE VOTE: 5-0-0 ALL YES CARRIED

ii. Budget Status Report (Monthly Profit & Loss Budget vs. Actual)

The board received and reviewed the Monthly Profit & Loss Budget vs. Actual Reports.

b. Policy Manual (Garofalo)

No report.

c. Friends of the Library (Werba)

The Dark Side of Marlboro Walking Tours will take place on October 12 (4pm & 6:30pm) & October 19 (4pm & 6:30pm).

d. Building & Grounds (Kavanaugh)

i. Hydrovacing of the dry wells in the side parking lot was completed on September 25, 2025. All three dry wells were found to be full but remain structurally sound, as verified by the structural engineer at Butler Rowland Mays. No further work is required at this time.
ii. The Library's annual boiler maintenance occurred on September 25, 2025.
iii. Boiler Inspection occurred on September 29, 2025. No faults were found.

e. Liaison to the Ulster Co. Library Association (Jankovitz)

Lindsay Jankovitz and Tessa DeBella attended the Ulster County Library Association's Annual Meeting & Dinner on September 9, 2025.

f. Technology (Garofalo)

i. Microsoft Subscription:

The director shared with the board that the Library's public and staff computers are currently running Microsoft 2013, which will soon be

discontinued. With a TechSoup discount, this will cost the Library approximately $1,000 annually. This update will occur later this year.

ii. **Windows 11 Update:**
The director informed the Board that the staff and public computers are currently operating on Windows 10, which will reach end of support this month. Attempts to upgrade to Windows 11 were unsuccessful and resulted in hardware issues due to the age of the existing equipment. As a result, the Library will need to replace both staff and public computers, which is an unanticipated expense. The director is exploring funding options to support this upgrade and will provide additional information at the November Board meeting.

g. **Planning (Kavanaugh)**

i. **Exterior Color for New North Entrance**
The board discussed and reviewed color samples for the exterior of the new north entrance.

RESOLUTION 50-10-6-25
A motion was made by Anita Jean McMonigle and seconded by Cheryl Werba to approve Benjamin Moore's, Brick Red, as the exterior color for the new north entrance.

VOICE VOTE: 5-0-0 ALL YES CARRIED

XI. Old Business

The Library's Fire Inspection occurred on August 27. The Library has received the official report from the state and has no violations.

XII. New Business

i. **Contractor Invoices**

RESOLUTION 51-10-6-25
A motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to approve the construction invoices from DJ Heating and Barone Construction Group, and for the Library to issue payment.

VOICE VOTE: 5-0-0 ALL YES CARRIED

ii. **Terracon Reports**
The director shared the Third Party Inspector Reports with the Board for the Library's Renovation and Expansion Project.

XIII. Next Board Meeting Date- Monday, November 3, 2025. A special meeting may be called later this month.

XIV. Motion to Adjourn

RESOLUTION 52-10-6-25
A motion was made by Benjamin Kolansky and seconded by Anita Jean McMonigle to adjourn the meeting at 8:04 p.m.

VOICE VOTE: 5-0-0 ALL YES CARRIED

Respectfully submitted,
Lindsay Jankovitz & Tessa DeBella

Marlboro Free Library

Board Meeting Agenda –October 6, 2025 at 7:00pm

Meeting #10

Marlboro Free Library

I. **Call to Order**

II. **Pledge to the Flag**

III. **Visitor's Forum**

IV. **Approval of Minutes**
   a. **Special Meeting of the Board Minutes- September 25, 2025**
   b. **Board Meeting Minutes- September 8, 2025**

V. **Report of Secretary**
   a. **Correspondences**

VI. **Treasurer's Report**
   a. **August 2025**

VII. **Director's Report (Jankovitz)**
   a. **Director's Report**
   b. **Acceptance of Donation**

VIII. **Standing Committees**

i. **Finance (McMonigle & Kolansky)**
   a. **Cash Disbursements- September 2025**
   b. **Budget Status Report (Monthly Profit & Loss Budget vs. Actual)**

ii. **Personnel (Garofalo)**
   a. **Employee Compensation Discussion**
   b. **Worker's Compensation Discussion**

iii. **Policy Manual (Garofalo)**

iv. **Friends of the Library (Werba)**

v. **Building & Grounds (Kavanaugh)**
   a. **Dry Wells in Side Lot- Hydrovac occurred on 9/25/2025**
   b. **Boiler Serviced- 9/25/2025**
   c. **Boiler Inspection- 9/29/2025**

vi. **Liaison to the Ulster Co. Library Association (Jankovitz)**

vii. **Technology (Garofalo)**

   a. **Microsoft Office Subscription Update**
   b. **Windows 11 Update for Staff & Public Computers**

viii. **Planning (Kavanaugh)**
   a. **Exterior Color for New North Entrance**

IX. **Old Business**
   a. **Fire Inspection- Occurred on August 27. No violations.**

X. **New Business**
   a. **Contractor Invoices**
   b. **Terracon Reports**

XI. **Next Board Meeting Date- Monday, November 3 at 7:00pm**

XII. **Motion to Adjourn**

Respectfully submitted,
Lindsay Jankovitz

Marlboro Free Library

Special Meeting of the Board –Thursday, September 25, 2025 at 5:30 p.m.

I. **Call to Order:** Board President, Denise Garofalo, called the meeting to order at 5:30 p.m.

II. **Pledge to the Flag:** Anita Jean McMonigle led the Pledge to the Flag.

III. **Attendance:** Denise Garofalo, Kelli Kavanaugh, Cheryl Werba, Anita Jean McMonigle, Recording Secretary- Tessa DeBella, and Library Director- Lindsay Jankovitz

Excused: Benjamin Kolansky

IV. **Visitor's Forum**
None present.

V. **Library Expansion and Renovation Discussion**

a. **Approval of Change Orders**

An emergency email poll was conducted on September 19, 2025 to approve the change order for the Library's Renovation and Expansion project to Hydrovac the existing dry wells in the side parking lot in the amount of $5,254.00.

Quorum was reached on September 19, 2025.
Denise Garofalo- Yes
Cheryl Werba- Yes
Kelli Kavanaugh- Yes
Anita Jean McMonigle- Yes (response received September 20, 2025).

RESOLUTION 38-9-25-25
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to approve the change order for the Library's Renovation and Expansion project to Hydrovac the existing dry wells in the side parking lot in the amount of $5,254.00.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 39-9-25-25
A motion was made by Cheryl Werba and seconded by Anita Jean McMonigle to approve the change order for the Library's Renovation and Expansion project to change the three type "C" units to type "A" with full glass (windows in new children's section) in the amount of $11,670.00.

VOICE VOTE: 4-0-0 ALL YES CARRIED

b. Approval of Library Director to Approve Change Orders & Threshold Discussion

RESOLUTION 40-9-25-25
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to authorize the Library Director to approve time-sensitive change orders under the amount of $10,000.00, without prior Board approval, for the Library's Expansion and Renovation Project.

VOICE VOTE: 4-0-0 ALL YES CARRIED

c. Exterior Color Discussion
The Board reviewed color options for the exterior of the new north entrance. The Director will request dark red color samples from the architect. A final color selection will be made and voted on at the October Board Meeting.

VI. New Business
None.

VII. Motion to Adjourn

RESOLUTION 41-9-25-25
A motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to adjourn the meeting at 5:54 p.m.

VOICE VOTE: 4-0-0 ALL YES CARRIED

Respectfully submitted,
Lindsay Jankovitz

Marlboro Free Library

Special Meeting of the Board –Thursday, September 25, 2025 at 5:30pm

I. **Call to Order**

II. **Pledge to the Flag**

III. **Visitor's Forum**

IV. **Library Expansion and Renovation Discussion**

a. **Approval of Change Orders**
b. **Approval of Library Director to Approve Change Orders & Threshold Discussion**
c. **Exterior Color Discussion**

V. **New Business**

VI. **Motion to Adjourn**

Respectfully submitted,
Lindsay Jankovitz

Marlboro Free Library
Board Meeting Minutes –September 8, 2025 at 7:00pm
Meeting #9

Marlboro Free Library

I. **Call to Order:** Board President, Denise Garofalo, called the meeting to order at 7:00 p.m.

II. **Pledge to the Flag:** Lindsay Jankovitz led the Pledge to the Flag.

III. **Attendance:** Denise Garofalo, Kelli Kavanaugh, Cheryl Werba, Anita Jean McMonigle, Recording Secretary- Tessa DeBella, and Library Director- Lindsay Jankovitz.

Benjamin Kolansky entered the meeting at 7:01 p.m.

IV. **Visitor's Forum**
None present.

V. **Approval of Minutes**
   a. **Board Meeting Minutes- August 11, 2025**

RESOLUTION 32-9-8-25
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to approve the August 11, 2025 board meeting minutes.

VOICE VOTE: 5-0-0 ALL YES CARRIED

VI. **Report of Secretary**
   a. **Correspondences**
   A thank you letter was sent from the board to a private donor, acknowledging their generous $2,500 donation to the Library.

VII. Treasurer's Report

a. June & July 2025

The board received and reviewed the June and July 2025 Treasurer's Reports. The official reports will be kept on file at the Library.

VIII. Director's Report (Jankovitz)

a. Director's Report

A copy of the Director's Report is attached to the meeting minutes.

IX. Standing Committees

i. Finance (McMonigle & Kolansky)

a. Cash Disbursements- August 2025

RESOLUTION 33-9-8-25

A motion was made by Benjamin Kolansky and seconded by Anita Jean McMonigle to approve the August 2025 Cash Disbursements.

VOICE VOTE: 5-0-0 ALL YES CARRIED

b. Budget Status Report (Monthly Profit & Loss Budget vs. Actual)

The board received and reviewed the Monthly Profit & Loss Budget vs. Actual Reports.

ii. Personnel (Garofalo)

No report.

iii. Policy Manual (Garofalo)

a. Gifts and Bequests Policy

RESOLUTION 34-9-8-25

A motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to approve the revisions to the Library's Gifts and Bequests Policy. Revisions are highlighted and attached to the official minutes.

VOICE VOTE: 5-0-0 ALL YES CARRIED

iv. **Friends of the Library (Werba)**
The Friends Group is continuing the process of obtaining 501(c)(3) status and has developed a draft brochure aimed at increasing membership interest.

v. **Building & Grounds (Kavanaugh)**
The Library's fire inspection occurred on August 27, 2025. The Library is still awaiting the official report.

vi. **Liaison to the Ulster Co. Library Association (Jankovitz)**
UCLA will meet with the Ulster County Legislature for funding asks later this month.

Tessa DeBella and Lindsay Jankovitz will be attending UCLA's Annual Dinner on September 9, 2025.

vii. **Technology (Garofalo)**
No report.

viii. **Planning (Kavanaugh)**
A Planning Committee meeting will be held later this month. The board will be notified when a date is selected by the architect.

X. Old Business
None.

XI. New Business

a. Contractor Invoices

RESOLUTION 35-9-8-25
A motion was made by Cheryl Werba and seconded by Benjamin Kolansky to approve the construction invoices from DJ Heating and Mid-Hudson Electrical, and for the Library to issue payment.

VOICE VOTE: 5-0-0 ALL YES CARRIED

b. Exterior Cameras

At the recommendation of the Library's attorney, the board discussed the advantages and disadvantages of classifying the Library's exterior cameras as either building security or library records.

RESOLUTION 36-9-8-25
A motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to classify the Library's exterior cameras as building security. The Library will retain content for 14 days.

VOICE VOTE: 5-0-0 ALL YES CARRIED

XII. Next Board Meeting Date- Monday, October 6 at 7:00pm

XIII. Motion to Adjourn

RESOLUTION 37-9-8-25
A motion was made by Kelli Kavanaugh and seconded by Benjamin Kolansky to adjourn the meeting at 7:26 p.m.

VOICE VOTE: 5-0-0 ALL YES CARRIED

Respectfully submitted,
Lindsay Jankovitz

Marlboro Free Library

Board Meeting Agenda –September 8, 2025 at 7:00pm

Meeting #9

Marlboro Free Library

I. **Call to Order**

II. **Pledge to the Flag**

III. **Visitor's Forum**

IV. **Approval of Minutes**
   a. **Board Meeting Minutes- August 11, 2025**

V. **Report of Secretary**
   a. **Correspondences**

VI. **Treasurer's Report**
   a. **June & July**

VII. **Director's Report (Jankovitz)**
   a. **Director's Report**

VIII. **Standing Committees**

   i. **Finance (McMonigle & Kolansky)**
      a. **Cash Disbursements- August 2025**
      b. **Budget Status Report (Monthly Profit & Loss Budget vs. Actual)**

   ii. **Personnel (Garofalo)**

   iii. **Policy Manual (Garofalo)**
      a. **Gifts and Bequests Policy- Discussion & revision of threshold limit**

iv. **Friends of the Library (Werba)**

v. **Building & Grounds (Kavanaugh)**

a. **Fire Inspection- Occurred on August 27, 2025**

vi. **Liaison to the Ulster Co. Library Association (Jankovitz)**

vii. **Technology (Garofalo)**

viii. **Planning (Kavanaugh)**

IX. Old Business

X. New Business

a. **Contractor Invoices**

XI. Next Board Meeting Date- Monday, October 6th at 7:00pm

XII. Motion to Adjourn

Respectfully submitted,
Lindsay Jankovitz

Director's Report- October 2025

Audit
Earlier last week, we received the audit documents for the 2024–2025 budget year. We received a clean audit. Reports are now available for review.

Construction & Storage Planning
The director is working on obtaining quotes from multiple moving and storage companies. A special meeting will have to be held later this month.

Technology
The SAM printer server, which supports our public computers, has now officially been migrated to the cloud. While the project began in early 2025, a few minor setbacks delayed progress. Additional details will be provided under the Technology section of the agenda.

Alarms

Earlier this month our alarms repeatedly tripped overnight. It was caused by a malfunctioning motion detection sensor in the back office. Sensors are from 1987, and will need to be updated soon. SAFECO has stated to update the five motion detection sensors will cost approximately $650.00.

SAFECO has also let us know we cannot change our record retention time for our camera system. In order to do so, we would need a whole new system. The director is awaiting a response from the attorney.

Passport Agency Update
News has recently surfaced that the Pike County Public Library in Pennsylvania may have its passport agency certification revoked due to its nonprofit status. The U.S. Department of State Office of Acceptance Facility Oversight Management and Training Division has stated that non-profit libraries that are part of the acceptance facility program are slowly being removed. We will continue to monitor this situation closely, as passport services represent a significant source of revenue for our Library. We are classified as a governmental entity.

Programming
Offsite programming has been very successful. Sydney's story times at the park have seen a significant increase in attendance. Tessa hosted a program at the Milton Train Station, and Book Club met at the Marlboro Firehouse. Upcoming programs are scheduled at the Marlborough Community Center and the Presbyterian Church's program building. We are grateful to our community partners for their support. Sydney will also be offering story times at local community spaces such as the firehouse, the American Legion, and more.

Education
Just a reminder to complete your required two hours of education by the end of the year.

Budget Year 2025-2026
SEPTEMBER 2025

Check Listing
Cash Disbursements
All Funds

Marlboro Free Library
CHECK LISTING - ALL FUNDS
September 2025

	Account	Date	Num	Name	Memo	Amount
Sep 25	**General Fund**					
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11444	ALEX PRIZGINTAS	ADULT PROGRAM 9/29/2025 - LECTURE	-150.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11445	BACKSTAGE LIBRARY WORKS	MICROFILMING OF SOUTHERN ULSTER TIMES/JAN-JUL 2, 2025	-521.74
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11446	BRODART COMPANY	TITLES 7/1-8/7/2025 INVOICES	-397.38
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11447	DEPEW ENERGY COMPANY	#2 FUEL MFL	-44.69
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11448	PETTY CASH FUND	REPLENISH PETTY CASH - POSTAGE & REPAIRS/MAINT	-77.20
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11449	TOWN OF MARLBOROUGH	MILTON TRAIN STATION - FACILITY USE DEPOSIT/ EVENTS	-100.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11450	LAMELA SANITATION	TRASH REMOVAL - AUG 2025	-221.71
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11451	A T & T	LONG DISTANCE SERVICE AUG 2025	-88.18
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11452	LEAF	BIZHUB C250i PUBLIC PRINTER	-199.29
	L200 · GENERAL FUND/KEY BANK ACCT	09/08/2025	11453	VERIZON	TELE SERVICE SEPT 2025	-199.13
	L200 · GENERAL FUND/KEY BANK ACCT	09/17/2025	11454	CHARTER COMMUNICATIONS	INTERNET SERVICES 9/1-9/30/2025	-169.98
	L200 · GENERAL FUND/KEY BANK ACCT	09/17/2025	11455	ISECTRA, LLC	TECH SUPPORT AUG 2025	-650.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/17/2025	11456	KEY BANK MASTERCARD	KEYBANK MC 8/10-9/9/2025 EXPENSE	-139.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/17/2025	11457	KEY BANK MASTERCARD	KEYBANK MC 8/10-9/9/2025 EXPENSES	-1,527.24
	L200 · GENERAL FUND/KEY BANK ACCT	09/17/2025	11458	LEAF	2 KONICA C250i COPIER LEASE	-667.68
	L200 · GENERAL FUND/KEY BANK ACCT	09/17/2025	11459	MCSD PAYROLL ACCOUNT	PAYROLL OF 9/12/2025	-16,889.66
	L200 · GENERAL FUND/KEY BANK ACCT	09/17/2025	11460	SHINE CLEANING LLC	LIBRARY CLEANING SEPTEMBER 2025	-900.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/25/2025	11461	CENTRAL HUDSON	MFL- 1251 RT 9W 8/9-9/12/2025	-1,052.15
	L200 · GENERAL FUND/KEY BANK ACCT	09/25/2025	11462	FIRST-CITIZENS BANK & TRUST CO	BIZHUB C3351I FAX MACHINE	-199.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/25/2025	11463	HOLIDAYSIGNS, LLC	HOLIDAY SIGNS/ONE YEAR 2026	-87.75
	L200 · GENERAL FUND/KEY BANK ACCT	09/25/2025	11464	MCSD PAYROLL ACCOUNT	PAYROLL OF 9/26/2025	-16,786.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/25/2025	11465	POSTMASTER US POSTAL SERVICE/BMEU	POSTAGE - BULK MAIL ACCT - PERMIT	-800.00
	L200 · GENERAL FUND/KEY BANK ACCT	09/25/2025	11466	PROSPECT PRINTING COMPANY	FALL 2025 NEWSLETTER	-710.28
						-42,578.06
	Building Fund					
Sep 25	H200 · BUILDING FUND/KEY BANK ACCT	09/08/2025	138	DJ HEATING & AIR CONDITIONING INC	BUILDING FUND - CONSTRUCTION INVOICE #1	-9,500.00
	H200 · BUILDING FUND/KEY BANK ACCT	09/08/2025	139	MID-HUDSON ELECTRICAL CONTRACTING	BUILDING FUND - CONSTRUCTION INVOICE #1	-19,475.00
						-28,975.00

Marlboro Free Library
Profit & Loss Budget vs. Actual
July through September 2025

	Jul - Sep 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
L4100 · REAL PROPERTY TAXES			
L1001 · REAL PROPERTY TAXES	0.00	987,198.00	-987,198.00
L2771 · PILOTS(Payments In Lieu of Tax)	0.00	28,000.00	-28,000.00
Total L4100 · REAL PROPERTY TAXES	0.00	1,015,198.00	-1,015,198.00
L4120 · CHARGES FOR SERVICES			
L2082LC · LCF LATE CHARGES/FINES	55.75	286.00	-230.25
L2082NR · NR NON-RESIDENT FEES	0.00	150.00	-150.00
L2082PA · PASS PASSPORT CHARGES	2,555.00	13,000.00	-10,445.00
Total L4120 · CHARGES FOR SERVICES	2,610.75	13,436.00	-10,825.25
L4130 · USE OF MONEY & PROPERTY			
L2401 · INTUSA KEY USA/DIRECT INTEREST	0.00	740.00	-740.00
Total L4130 · USE OF MONEY & PROPERTY	0.00	740.00	-740.00
L4140 · SALES OF PROP & COMP FOR LOSS			
L2650 · SEMAT SALES OF EXCESS MATERIAL	10.50	1,500.00	-1,489.50
L2665 · SEEQUIP SALE OF EXCESS EQUIPMEN	0.00	385.00	-385.00
L2670S · SAM SAM USE	675.37	2,500.00	-1,824.63
L2690LC · LOST LIBRARY CARDS	50.00	120.00	-70.00
L2690LI · LOST ITEMS	107.76	500.00	-392.24
Total L4140 · SALES OF PROP & COMP FOR LOSS	843.63	5,005.00	-4,161.37
L4150 · GIFTS & DONATIONS			
L2705 · GFDON MISC GEN FUND DONATIONS	25.40	500.00	-474.60
Total L4150 · GIFTS & DONATIONS	25.40	500.00	-474.60
L4160 · MISCELLANEOUS REVENUE			
L2650M · MAPSALES MAP SALES	1.20		
L2701 · REFUND PRIOR YR EXPENSES	0.00	10,000.00	-10,000.00
L2770B · SCAN REVENUE	116.00	500.00	-384.00
L2770BS · BOOK SALES REVENUE	77.55	1,200.00	-1,122.45
L2770C · COPY REVENUE	385.40	1,985.00	-1,599.60
L2770CD · COMPUTER SUPPLY REVENUE	0.00	332.00	-332.00
L2770F · FAX REVENUE	492.00	3,000.00	-2,508.00
L2770PP · PAY PHONE REVENUE/COSTUME CHG	0.00	50.00	-50.00
L2770RM · REMISC MISC REIMBURSEMENTS	1,223.86	500.00	723.86
Total L4160 · MISCELLANEOUS REVENUE	2,296.01	17,567.00	-15,270.99
L4190 · COUNTY SOURCES			
L4049 · LOCAL LIBRARY SERVICES AID	5,352.30	3,000.00	2,352.30
Total L4190 · COUNTY SOURCES	5,352.30	3,000.00	2,352.30
Total Income	11,128.09	1,055,446.00	-1,044,317.91
Gross Profit	11,128.09	1,055,446.00	-1,044,317.91
Expense			
L5000 · GENERAL FUND INTERFUND TRANSFER			
L7410gJ · 720FCR CAPITAL RESERVE	0.00	3,000.00	-3,000.00
L5000 · GENERAL FUND INTERFUND TRANSFER - Other	0.00	40,000.00	-40,000.00
Total L5000 · GENERAL FUND INTERFUND TRANSFER	0.00	43,000.00	-43,000.00
L5100 · PERSONNEL			
L7410.1 · SALARIES	100,798.67	482,240.00	-381,441.33
Total L5100 · PERSONNEL	100,798.67	482,240.00	-381,441.33
L5110 · EQUIPMENT			
L7410.2 · L7410.203B EQUIPMENT	795.72	2,400.00	-1,604.28
Total L5110 · EQUIPMENT	795.72	2,400.00	-1,604.28
L5120 · BOOKS			
L7410aa · 206 CD ROM PROD & ON-LINE SERV	3,000.00	4,645.00	-1,645.00
L7410ab · 410BA ADULT TITILES	108.23	23,183.00	-23,074.77
L7410ac · 410BJ JUVENILE TITLES	335.94	6,965.00	-6,629.06
L7410ad · 410BLH LOCAL HISTORY TITLES	0.00	500.00	-500.00
L7410ae · 410BR REFERENCE TITLES	0.00	1,000.00	-1,000.00
Total L5120 · BOOKS	3,444.17	36,293.00	-32,848.83

Marlboro Free Library
Profit & Loss Budget vs. Actual
July through September 2025

	Jul - Sep 25	Budget	$ Over Budget
L5130 · AUDIO-VISUAL MATERIAL			
L7410ba · 411VT VIDEOTAPES/DVD	82.10	3,000.00	-2,917.90
L7410bb · 412CS COMPUTER SOFTWARE	278.00	6,440.00	-6,162.00
Total L5130 · AUDIO-VISUAL MATERIAL	360.10	9,440.00	-9,079.90
L5140 · AUDIO BOOKS & BOOK BINDING			
L7410cb · 414 AUDIO BOOKS	0.00	6,000.00	-6,000.00
Total L5140 · AUDIO BOOKS & BOOK BINDING	0.00	6,000.00	-6,000.00
L5150 · PERIODCALS & MICROFORM			
L7410da · 413A MICROFORM/FICHE;CD ROM	521.74	2,000.00	-1,478.26
L7410db · 413B PERIODICALS	0.00	3,000.00	-3,000.00
L7410dc · 413D NEWSPAPERS	0.00	1,500.00	-1,500.00
Total L5150 · PERIODCALS & MICROFORM	521.74	6,500.00	-5,978.26
L5160 · SUPPLIES,SERVICES,ARTS&CRAFTS			
L7410ea · 430AC ARTS & CRAFTS SUPPLIES	81.64	3,000.00	-2,918.36
L7410eb · 430C COPY SUPPLIES/SERVICE	607.86	14,000.00	-13,392.14
L7410ec · 430M OFFICE SUPPLIES	820.30	5,560.00	-4,739.70
L7410ed · 430SS SPECIAL SERVICES	250.00	11,805.00	-11,555.00
Total L5160 · SUPPLIES,SERVICES,ARTS&CRAFTS	1,759.80	34,365.00	-32,605.20
L5170 · MISCELLANEOUS EXPENSE			
L7410fa · 431 TELEPHONE	785.93	4,796.00	-4,010.07
L7410fb · 433 POSTAGE	898.91	5,505.00	-4,606.09
L7410fc · 434 PUBLICITY & PRINTING	710.28	3,335.00	-2,624.72
L7410fd · 435 TRAVEL	0.00	1,500.00	-1,500.00
L7410fe · 437 GUEST SPEAKERS	1,205.00	4,500.00	-3,295.00
L7410ff · 438 MEMBERSHIPS	1,271.00	3,500.00	-2,229.00
Total L5170 · MISCELLANEOUS EXPENSE	4,871.12	23,136.00	-18,264.88
L5180 · OPERATION & MAINT OF BUILDING			
L7410ga · 439 REPAIRS & MAINTENANCE	8,413.37	44,656.00	-36,242.63
L7410gb · 450 FUEL & UTILITIES	3,735.07	20,358.00	-16,622.93
L7410gc · 451 CUSTODIAL SUPPLIES	512.71	3,378.00	-2,865.29
L7410gd · 452 REPAIRS TO BUILDING	0.00	18,985.00	-18,985.00
L7410gf · 454 INSURANCE	5,909.71	12,000.00	-6,090.29
L7410gg · 720F REPAIR/RESERVE	0.00	6,571.00	-6,571.00
L7410gh · 900C CONFERENCE	700.00	3,500.00	-2,800.00
L7410gi · 900L LEGAL FEES	500.00	2,000.00	-1,500.00
Total L5180 · OPERATION & MAINT OF BUILDING	19,770.86	111,448.00	-91,677.14
L5190 · EMPLOYEE BENEFITS			
L9010.0 · N.Y.S. RETIREMENT	0.00	69,721.00	-69,721.00
L9030.8 · SOCIAL SECURITY	7,711.17	36,892.00	-29,180.83
L9040.8 · WORKERS COMPENSATION INSURANCE	500.00	3,165.00	-2,665.00
L9050.8 · UNEMPLOYMENT INSURANCE	0.00	500.00	-500.00
L9060.8 · HEALTH/DENTAL INSURANCE	0.00	190,346.00	-190,346.00
Total L5190 · EMPLOYEE BENEFITS	8,211.17	300,624.00	-292,412.83
L5200 · DEBT SERVICES			
L9788.6 · LEASE PRINCIPLE	2,235.29	0.00	2,235.29
L9788.7 · LEASE INTEREST	309.71	0.00	309.71
Total L5200 · DEBT SERVICES	2,545.00	0.00	2,545.00
Total Expense	143,078.35	1,055,446.00	-912,367.65
Net Ordinary Income	-131,950.26	0.00	-131,950.26
Net Income	**-131,950.26**	**0.00**	**-131,950.26**

TO OWNER/CLIENT:
Marlboro Free Library
1251 Route 9W
Marlboro, New York 12542

FROM CONTRACTOR:
Barone Construction Group, Inc
23 New Paltz Rd. P.O. Box 876
Highland, New York 12528

CONTRACT FOR: General Construction

PROJECT:
Marlboro Free Library - Addition & Interior Renovations
1251 Route 9W
Marlboro, New York 12542

VIA ARCHITECT/ENGINEER:
Butler Rowland Mays Architects, LLP (Butler Rowland Mays Architects, LLP)
57 West High Street
Ballston Spa, New York 12020

APPLICATION NO: 1
INVOICE NO: 1
PERIOD: 09/01/25 - 09/30/25
PROJECT NO: GC-25-106
CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum		$1,545,000.00
2.	Net change by change orders		$5,254.00
3.	Contract Sum to date (Line 1 ± 2)		$1,550,254.00
4.	Total completed and stored to date (Column G on detail sheet)		$133,804.00
5.	Retainage:		
	a. 5.00% of completed work	$6,690.20	
	b. 0.00% of stored material	$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		$6,690.20
6.	Total earned less retainage (Line 4 less Line 5 Total)		$127,113.80
7.	Less previous certificates for payment (Line 6 from prior certificate)		$0.00
8.	Current payment due:		$127,113.80
9.	Balance to finish, including retainage (Line 3 less Line 6)		$1,423,140.20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	$0.00	$0.00
Total approved this month:	$5,254.00	$0.00
Totals:	$5,254.00	$0.00
Net change by change orders:	$5,254.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Barone Construction Group, Inc

By: _____ Date: 10/1/25

State of: New York
County of: Ulster
Subscribed and sworn to before me this 1st day of October, 2025
Notary Public:
My commission expires:

SKYRON LANCHESTER
Notary Public - State of New York
NO. 01LA0011067
Qualified in Dutchess County
My Commission Expires Jul 13, 2027

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: $127,113.80

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: 10/2/2025

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

TO OWNER/CLIENT:

Marlboro Free Library
1251 Route 9W
Marlboro, New York 12542

PROJECT:

Marlboro Free Library - Addition & Interior Renovations
1251 Route 9W
Marlboro, New York 12542

APPLICATION NO: 1
INVOICE NO: 1
PERIOD: 09/01/25 - 09/30/25
PROJECT NO: GC-25-106
CONTRACT DATE:

FROM CONTRACTOR:

Barone Construction Group, Inc
23 New Paltz Rd. P.O. Box 876
Highland, New York 12528

VIA ARCHITECT/ENGINEER:

Butler Rowland Mays Architects, LLP (Butler Rowland Mays Architects, LLP)
57 West High Street
Ballston Spa, New York 12020

CONTRACT FOR: General Construction

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum		$1,545,000.00
2.	Net change by change orders		$5,254.00
3.	Contract Sum to date (Line 1 ± 2)		$1,550,254.00
4.	Total completed and stored to date (Column G on detail sheet)		$133,804.00
5.	Retainage:		
	a. 5.00% of completed work	$6,690.20	
	b. 0.00% of stored material	$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		$6,690.20
6.	Total earned less retainage (Line 4 less Line 5 Total)		$127,113.80
7.	Less previous certificates for payment (Line 6 from prior certificate)		$0.00
8.	Current payment due:		$127,113.80
9.	Balance to finish, including retainage (Line 3 less Line 6)		$1,423,140.20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	$0.00	$0.00
Total approved this month:	$5,254.00	$0.00
Totals:	$5,254.00	$0.00
Net change by change orders:	$5,254.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Barone Construction Group, Inc

By: _____ Date: _____

State of:
County of:
Subscribed and sworn to before
me this day of
Notary Public:
My commission expires:

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: $127,113.80

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: _____

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 1
APPLICATION DATE: 9/30/2025
PERIOD: 09/01/25 - 09/30/25

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		Bonds/Insurance	$40,000.00	$0.00	$40,000.00	$0.00	$40,000.00	100.00%	$0.00	$2,000.00
2		General Conditions	$99,000.00	$0.00	$9,900.00	$0.00	$9,900.00	10.00%	$89,100.00	$495.00
3		Meeting Room & Vestibule	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
4		Erosion Control	$5,000.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%	$0.00	$250.00
5		Site Removals	$19,000.00	$0.00	$19,000.00	$0.00	$19,000.00	100.00%	$0.00	$950.00
6		Building Excavation Labor	$5,000.00	$0.00	$5,000.00	$0.00	$5,000.00	100.00%	$0.00	$250.00
7		Building Excavation Material	$2,000.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
8		Sidewalk Prep Labor	$4,500.00	$0.00	$900.00	$0.00	$900.00	20.00%	$3,600.00	$45.00
9		Sidewalk Prep Material	$2,500.00	$0.00	$500.00	$0.00	$500.00	20.00%	$2,000.00	$25.00
10		Grading Parking Lot Labor	$2,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$2,500.00	$0.00
11		Grading Parking Lot Material	$5,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$5,000.00	$0.00
12		Concrete Sidewalks/Curbs Labor	$25,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$25,000.00	$0.00
13		Concrete Sidewalks/Curbs Material	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
14		Asphalt Paving Labor	$15,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$15,000.00	$0.00
15		Asphalt Paving Material	$30,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$30,000.00	$0.00
16		Retaining Wall Labor	$35,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$35,000.00	$0.00
17		Retaining Wall Material	$29,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$29,500.00	$0.00
18		Site Restoration	$15,000.00	$0.00	$1,500.00	$0.00	$1,500.00	10.00%	$13,500.00	$75.00
19		Concrete Footing Labor	$5,500.00	$0.00	$5,500.00	$0.00	$5,500.00	100.00%	$0.00	$275.00
20		Concrete Footing Material	$2,000.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
21		Concrete Foundation Labor	$15,000.00	$0.00	$15,000.00	$0.00	$15,000.00	100.00%	$0.00	$750.00
22		Concrete Foundation Material	$4,500.00	$0.00	$4,500.00	$0.00	$4,500.00	100.00%	$0.00	$225.00
23		Concrete Slab-on-Grade Labor	$7,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$7,500.00	$0.00
24		Concrete Slab-on-Grade Material	$5,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$5,500.00	$0.00
25		Rebar Labor	$2,500.00	$0.00	$2,500.00	$0.00	$2,500.00	100.00%	$0.00	$125.00
26		Rebar Material	$3,500.00	$0.00	$3,500.00	$0.00	$3,500.00	100.00%	$0.00	$175.00
27		Structural Steel Labor	$35,000.00	$0.00	$3,500.00	$0.00	$3,500.00	10.00%	$31,500.00	$175.00
28		Structural Steel Material	$65,000.00	$0.00	$3,250.00	$0.00	$3,250.00	5.00%	$61,750.00	$162.50
29		Misc. Steel Labor	$15,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$15,000.00	$0.00
30		Misc. Steel Material	$7,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$7,500.00	$0.00
31		Exterior Framing Labor	$17,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$17,500.00	$0.00
32		Exterior Framing Material	$8,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$8,500.00	$0.00
33		Roofing Labor	$35,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$35,000.00	$0.00
34		Roofing Material	$40,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$40,000.00	$0.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
35		Siding Labor	$25,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$25,000.00	$0.00
36		Siding Material	$15,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$15,000.00	$0.00
37		Aluminum Entrances and Windows Labor	$20,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$20,000.00	$0.00
38		Aluminum Entrances and Windows Material	$45,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$45,000.00	$0.00
39		Staff Area & Conference Room	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
40		Demo	$40,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$40,000.00	$0.00
41		Framing Labor	$13,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$13,000.00	$0.00
42		Framing Material	$8,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$8,000.00	$0.00
43		Gypsum Labor	$6,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$6,000.00	$0.00
44		Gypsum Material	$3,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$3,000.00	$0.00
45		Flooring Labor	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
46		Flooring Material	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
47		Doors & Hardware Labor	$4,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$4,000.00	$0.00
48		Doors & Hardware Material	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
49		Ceiling Labor	$20,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$20,000.00	$0.00
50		Ceiling Material	$9,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$9,000.00	$0.00
51		Millwork Labor	$47,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$47,000.00	$0.00
52		Millwork Material	$67,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$67,000.00	$0.00
53		Wetwall Labor	$3,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$3,000.00	$0.00
54		Wetwall Material	$5,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$5,000.00	$0.00
55		Ceramic Tile Labor	$2,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$2,000.00	$0.00
56		Ceramic Tile Material	$2,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$2,000.00	$0.00
57		Painting/Taping Labor	$20,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$20,000.00	$0.00
58		Painting/Taping Material	$7,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$7,000.00	$0.00
59		Upgrades to Bathrooms & Adult Collection Space	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
60		Demo	$5,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$5,000.00	$0.00
61		Framing Labor	$4,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$4,500.00	$0.00
62		Framing Material	$2,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$2,500.00	$0.00
63		Aluminum Entrances Labor	$12,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$12,500.00	$0.00
64		Aluminum Entrances Material	$35,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$35,000.00	$0.00
65		Gypsum Labor	$4,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$4,500.00	$0.00
66		Gypsum Material	$2,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$2,000.00	$0.00
67		Ceramic Tile Labor	$9,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$9,500.00	$0.00
68		Ceramic Tile Material	$9,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$9,500.00	$0.00
69		Wet Wall Labor	$8,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$8,500.00	$0.00
70		Wetwall Material	$30,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$30,000.00	$0.00
71		Ceilings Labor	$23,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$23,000.00	$0.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
72		Ceiling Material	$11,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$11,500.00	$0.00
73		Division 10 Labor	$2,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$2,000.00	$0.00
74		Division 10 Material	$7,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$7,000.00	$0.00
75		Painting Labor	$65,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$65,000.00	$0.00
76		Painting Material	$35,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$35,000.00	$0.00
77		Doors & Hardware Labor	$6,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$6,500.00	$0.00
78		Doors & Hardware Material	$30,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$30,000.00	$0.00
79		Childrens Area	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
80		Demo	$20,000.00	$0.00	$5,000.00	$0.00	$5,000.00	25.00%	$15,000.00	$250.00
81		Framing Labor	$8,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$8,500.00	$0.00
82		Framing Material	$3,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$3,500.00	$0.00
83		Gypsum Labor	$6,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$6,500.00	$0.00
84		Gypsum Material	$2,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$2,000.00	$0.00
85		Aluminum Entrances Labor	$35,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$35,000.00	$0.00
86		Aluminum Entrances Material	$85,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$85,000.00	$0.00
87		Flooring Labor	$15,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$15,000.00	$0.00
88		Flooring Material	$9,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$9,500.00	$0.00
89		Ceiling Labor	$20,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$20,000.00	$0.00
90		Ceiling Material	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
91		Siding Labor	$12,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$12,000.00	$0.00
92		Siding Material	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
		TOTALS:	**$1,545,000.00**	**$0.00**	**$128,550.00**	**$0.00**	**$128,550.00**	**8.32%**	**$1,416,450.00**	**$6,427.50**

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
93	**PCCO#001**								
93.1	**PCO#002**								
93.1.1	CO #1	$5,254.00	$0.00	$5,254.00	$0.00	$5,254.00	100.00%	$0.00	$262.70
	TOTALS:	**$5,254.00**	**$0.00**	**$5,254.00**	**$0.00**	**$5,254.00**	**100.00%**	**$0.00**	**$262.70**

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	GRAND TOTALS:	$1,550,254.00	$0.00	$133,804.00	$0.00	$133,804.00	8.63%	$1,416,450.00	$6,690.20

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Marlboro Free Library
1251 Route 9W
Marlboro NY 12542

PROJECT: Marlboro Free Library
Addition & Interior Improvement
1251 Route 9W
Marlboro NY 12542

APPLICATION NO.: 2
PERIOD TO: 9/30/2025

Distribution To:
- ☐ OWNER
- ☐ CONSTRUCTION MANAGER
- ☐ ARCHITECT
- ☐ CONTRACTOR
- ☐ FIELD
- ☐ OTHER

FROM CONTRACTOR: DJ Heating & Air Conditioning Inc
1409 Route 9W
Marlboro NY 12542

VIA CONSTRUCTION CONTRACTOR:

Contract Date:
PROJECT NOS:

CONTRACT FOR: HVCA/Mechanical

VIA ARCHITECT: Butler Rowland Mays Architects, LLP

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 647,000.00
2. Net change by Change Orders		$
3. CONTRACT SUM TO DATE (Line 1 +/- 2)		$ 647,000.00
4. TOTAL COMPLETED & STORED TO DATE		$ 47,000.00
5. RETAINAGE:		
a. 5 % of Completed Work (Columns D + E on G703)	$ 2,350.00	
b. % of Stored Material (Column F on G703)	$	
Total Retainage (Line 5a + 5b or Total in Column I of G703)		$ 2,350.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$ 44,650.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 9,500.00
8. CURRENT PAYMENT DUE		$ 35,150.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$ 602,350.00	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month		
TOTALS	0.00	0.00
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: D.J. Heating & Air Conditioning, Inc.

By: _____ Date: September 22 2025

State of: New York
County of: Ulster
Subscribed and sworn to before me this 22nd day of September 2025

COURTNEY ROSE DEHN
Notary Public, State of New York
Registration NO. 01DE6211438
Qualified in Ulster County
My Commission Expires May 28, 2029

Notary Public:
My Commission expires: May 28, 2029

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising the application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 35,150.00
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: 9/24/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Marlboro Free Library

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side) PAGE 1 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 2
APPLICATION DATE: 9/22/2025
PERIOD TO: 9/30/2025
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK Schedule of Values	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
1	Bonds and Insurances	10,000.00	10,000.00			10,000.00	100%	0.00	500.00
2	Mobilization	5,000.00				0.00	0%	5,000.00	0.00
3	Submittals and Shop Drawings	6,000.00				0.00	0%	6,000.00	0.00
4	Close-out documents	6,500.00				0.00	0%	6,500.00	0.00
5	Punch list	6,500.00				0.00	0%	6,500.00	0.00
6	**Grant #1 - Meeting Room & Vestibule**								
7	Demo	7,000.00				0.00	0%	7,000.00	0.00
8	RTUs - Labor	8,000.00				0.00	0%	8,000.00	0.00
9	RTUs - Material	96,000.00				0.00	0%	96,000.00	0.00
10	Electric Heaters - Labor	1,000.00				0.00	0%	1,000.00	0.00
11	Electric Heaters - Material	1,000.00			1,000.00	1,000.00	100%	0.00	50.00
12	Exhaust Fans - Labor	1,000.00				0.00	0%	1,000.00	0.00
13	Exhaust Fans - Material	1,500.00				0.00	0%	1,500.00	0.00
14	Ductwork Fabrication	13,000.00				0.00	0%	13,000.00	0.00
15	Ductwork Installation	13,000.00				0.00	0%	13,000.00	0.00
16	Registers and Grilles - Labor	2,500.00				0.00	0%	2,500.00	0.00
17	Registers and Grilles - Material	2,500.00				0.00	0%	2,500.00	0.00
18	Insulation - Labor	2,500.00				0.00	0%	2,500.00	0.00
19	Insulation - Material	1,500.00				0.00	0%	1,500.00	0.00
20	Controls - Labor	6,000.00				0.00	0%	6,000.00	0.00
21	Controls - Material	6,000.00				0.00	0%	6,000.00	0.00
22	Testing and Balancing	2,000.00				0.00	0%	2,000.00	0.00
23	**Grant #3 - Mechanical Upgrades**								
24	Demo	15,000.00				0.00	0%	15,000.00	0.00
25	RTUs - Labor	27,000.00				0.00	0%	27,000.00	0.00
26	RTUs - Material	144,000.00				0.00	0%	144,000.00	0.00
27	ERVs - Labor	4,000.00				0.00	0%	4,000.00	0.00
28	ERVs - Material	4,000.00				0.00	0%	4,000.00	0.00
29	Split Systems - Labor	22,000.00				0.00	0%	22,000.00	0.00
30	Split Systems - Material	33,000.00			33,000.00	33,000.00	100%	0.00	1,650.00
31	Electric Heaters - Labor	1,000.00				0.00	0%	1,000.00	0.00
32	Electric Heaters - Material	3,000.00			3,000.00	3,000.00	100%	0.00	150.00
	Sub total	451,500.00	10,000.00	0.00	37,000.00	47,000.00	10%	404,500.00	2,350.00

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side) PAGE 1 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1
APPLICATION DATE: 8/20/2025
PERIOD TO: 8/31/2025
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK Schedule of Values	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	H BALANCE TO FINISH (C-G)	I RETAINAGE
33	**Grant #3 - Mechanical Upgrades Cont'd**								
34	Exhaust Fans - Labor	2,000.00				0.00	0%	2,000.00	0.00
35	Exhaust Fans - Material	4,000.00				0.00	0%	4,000.00	0.00
36	Ductwork Fabrication	26,000.00				0.00	0%	26,000.00	0.00
37	Ductwork Installation	26,000.00				0.00	0%	26,000.00	0.00
38	Registers and Grilles - Labor	3,000.00				0.00	0%	3,000.00	0.00
39	Registers and Grilles - Material	2,500.00				0.00	0%	2,500.00	0.00
40	Insulation - Labor	4,000.00				0.00	0%	4,000.00	0.00
41	Insulation - Material	2,000.00				0.00	0%	2,000.00	0.00
42	Controls - Labor	9,000.00				0.00	0%	9,000.00	0.00
43	Controls - Material	3,000.00				0.00	0%	3,000.00	0.00
44	Testing and Balancing	2,000.00				0.00	0%	2,000.00	0.00
45									
46	**Grant #4 - Children's Library**								
47	Demo	7,000.00				0.00	0%	7,000.00	0.00
48	RTUs - Labor	8,000.00				0.00	0%	8,000.00	0.00
49	RTUs - Material	48,000.00				0.00	0%	48,000.00	0.00
50	Ductwork Fabrication	13,000.00				0.00	0%	13,000.00	0.00
51	Ductwork Installation	13,000.00				0.00	0%	13,000.00	0.00
52	Registers and Grilles - Labor	2,500.00				0.00	0%	2,500.00	0.00
53	Registers and Grilles - Material	2,500.00				0.00	0%	2,500.00	0.00
54	Insulation - Labor	2,500.00				0.00	0%	2,500.00	0.00
55	Insulation - Material	1,500.00				0.00	0%	1,500.00	0.00
56	Controls - Labor	9,000.00				0.00	0%	9,000.00	0.00
57	Controls - Material	3,000.00				0.00	0%	3,000.00	0.00
58	Testing and Balancing	2,000.00				0.00	0%	2,000.00	0.00
59									
60									
61									
62									
	Sub total	195,500.00	0.00	0.00	0.00	0.00	0%	195,500.00	0.00

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side) PAGE 1 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 1
APPLICATION DATE: 8/20/2025
PERIOD TO: 8/31/2025
ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK Schedule of Values	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	G % (G/C)	H BALANCE TO FINISH (C-G)	I RETAINAGE
63									
64									
65									
66									
67									
68									
69									
70									
71									
72									
73									
74									
75									
76									
	Subtotal	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00
	Total	647,000.00	10,000.00	0.00	37,000.00	47,000.00	7%	600,000.00	2,350.00

SUBGRADE OBSERVATION REPORT

Report Number: JB251141.0001
Service Date: 09/16/25
Report Date: 09/23/25

Terracon
30 Corporate Cir Ste 201
Albany, NY 12203-5169
518-266-0310

Client

Marlboro Free Library
Attn: Lindsay Jankoritz
1251 Route 9W
Marlboro, NY 12542

Project

Marlboro Library Addition
1251 Rt PW
Marlboro, NY 12542

Project Number: JB251141

General Information

Joe Barone with Barone Construction Group requested Terracon to be on site for bearing grade examination at the above referenced project. The work observed was being performed by Barone Construction Group. The results of observation(s) for today were reported to Tom with BCG.

The construction documents referenced for this inspection include: Terracon Geotechnical Report.

Summary of Services

Upon arrival to the site, the contractor had excavated to the proposed addition bearing grades. The exposed bearing grades consisted of light brown and brown Sand and Silt, which is consistent with the project geotechnical report. The exposed grades were probed with a 1/2" diameter soil probe with approximately 200 lbs. of downward force. Penetrations ranged from 1-3". Grades wwere firm and stable, and satisfactory for the required 3000 PSF bearing capacity per the approved Terracon Geotechnical Report.

Compliance Statement

Based on our observations, construction activities at the above referenced locations appeared to be completed in general accordance with the project plans, specifications, and geotechnical report.

Dan Stabile
Terracon Field Representative

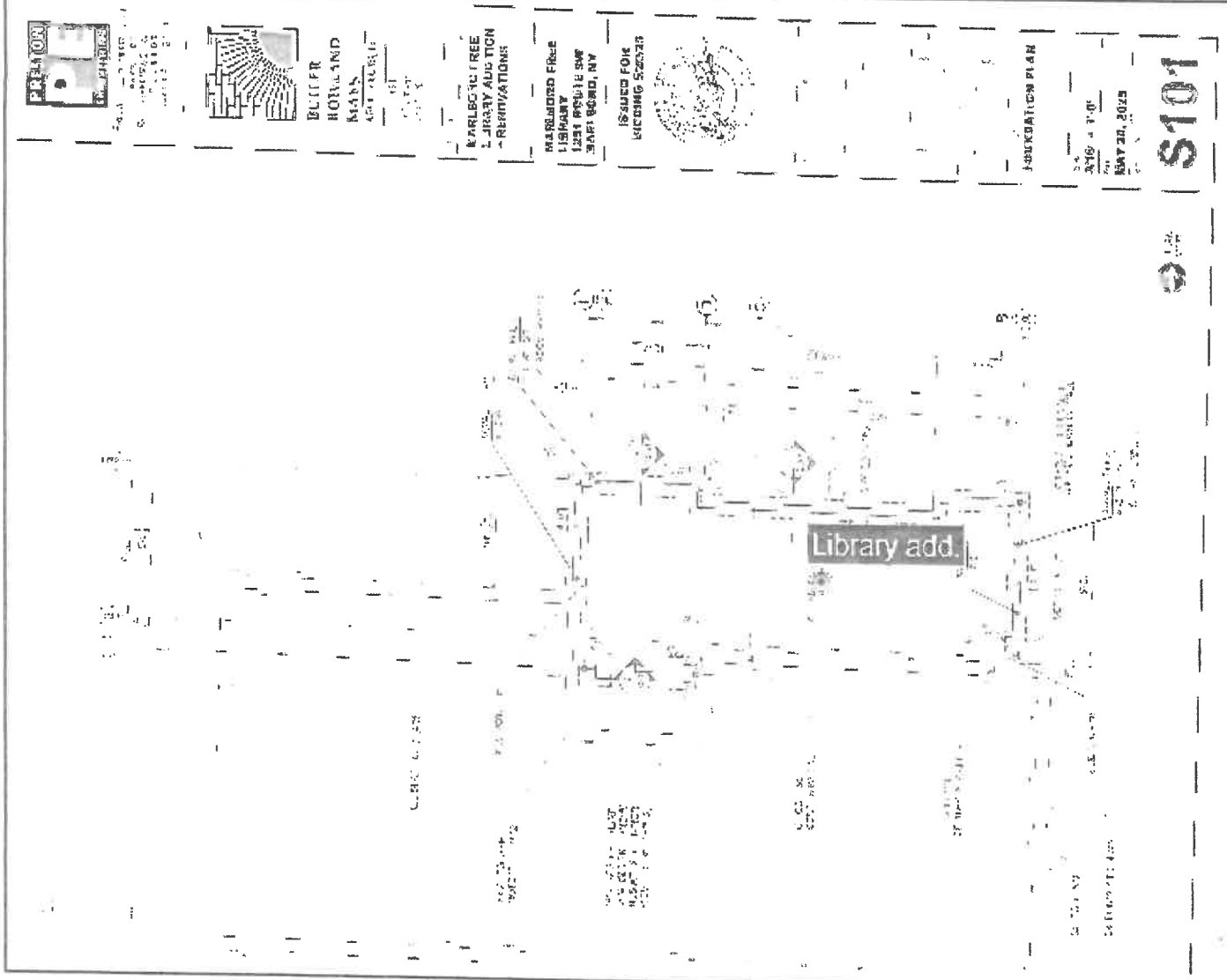
Services: Observe subgrade conditions as requested in general accordance with project specifications and/or client request(s).

Terracon Consultants - NY, Inc. Rep.: Dan Stabile
Reported To: Tom with BCG
Contractor: Barone Construction Group
Report Distribution:
(1) Marlboro Free Library, Lindsay Jankoritz

Reviewed By:

Mark Erceg
Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.



Test

Retested / Accepted

Deviation

terracon

30 Corporate Cir Ste 201 Albany, NY 12203-5169

518-266-0310 terracon.com

Marlboro Library Addition

Subgrade Observation

Exhibit

A-1

Report Number:	Service Date:	Employee:	Scale:
JB251141.0001	09/16/2025	Stabile, Dan	Refer to Drawing

REINFORCING STEEL OBSERVATIONS REPORT

Report Number: JB251141.0002
Service Date: 09/18/25
Report Date: 09/24/25
Task: Concrete

Terracon
30 Corporate Cir Ste 201
Albany, NY 12203-5169
518-266-0310

Client

Marlboro Free Library
Attn: Lindsay Jankoritz
1251 Route 9W
Marlboro, NY 12542

Project

Marlboro Library Addition
1251 Rt PW
Marlboro, NY 12542

Project Number: JB251141

General Information

Joe Barone with Barone Construction Group, Inc requested Terracon to be on site for reinforcing steel observation of the following elements: continuous footing. These elements are being constructed by Barone Construction Group. The results of observation(s) for today were reported to Alan Barone with Barone Construction Group.

The construction documents referenced for this observation include: Structural plans dated 5/20/2025.

Reinforcing Steel

Terracon observed reinforcing steel detailed below for the following items (as applicable): grade, configuration, size, lap length, quantity, spacing, tying, clearances, steel condition and embedded items.

Element	Location	Referenced Documents	Status	Comments
Continuous footings	Exterior: A, F and 3 lines	S101, S201	Complies	
Isolated footing	D-1, F-1	S101, S201	Complies	

Compliance Statement

Based on our observations, reinforcing steel at the above-referenced locations appeared to be completed in general accordance with the project plans and specifications.

Services: Observe the placement of reinforcing steel and/or embedded elements as requested in general accordance with project specifications and/or client request(s).

Terracon Consultants - NY, Inc. Rep.: Blessings Jeranji
Reported To: Alan Barone with Barone Construction Group
Contractor: Barone Construction Group
Report Distribution:
(1) Marlboro Free Library, Lindsay Jankoritz

Reviewed By:

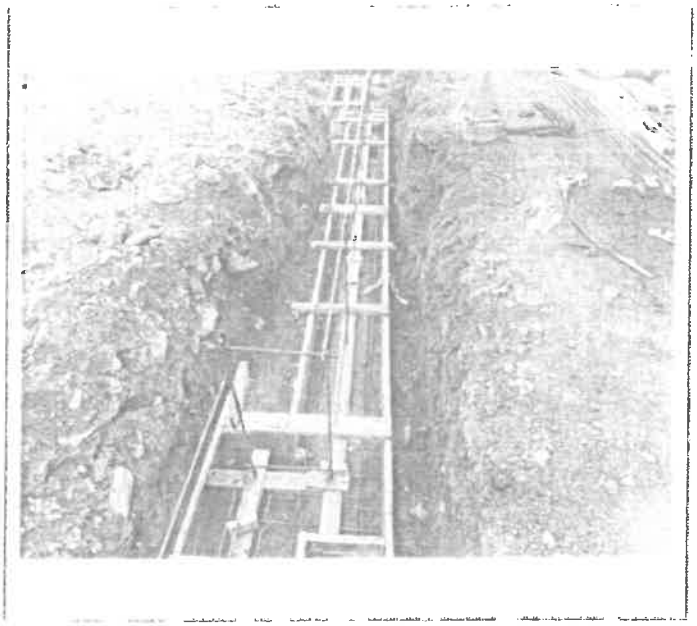
Mark Erceg
Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

Photo Log

Report Number: JB251141.0002
Service Date: 09/18/25
Report Date: 09/24/25
Task: Concrete

Terracon
30 Corporate Cir Ste 201
Albany, NY 12203-5169
518-266-0310



(P1) Overview of reinforcement

(P3) Overview of reinforcement

(P2) Overview of reinforcement

(P4) Overview of reinforcement

CONCRETE SAMPLE PICK-UP REPORT

Report Number: JB251141.0005P
Service Date: 09/25/25
Report Date: 09/30/25
Task: Concrete

30 Corporate Cir Ste 201
Albany, NY 12203-5169
518-266-0310

Client

Marlboro Free Library
Attn: Lindsay Jankoritz
1251 Route 9W
Marlboro, NY 12542

Project

Marlboro Library Addition
1251 Rt PW
Marlboro, NY 12542

Project Number: JB251141

Sample Information

Terracon was requested to perform a sample pickup of the following materials:

Material Type	Sample Type	No. of Sets	Samples Per Set	Date Cast	Compressive Strength Report No.
Concrete	Cylinder	1	6	09/23/25	.0005

Sample Delivery

Samples were obtained and delivered to a Terracon laboratory on 9/25/2025 for testing as requested.

Services:

Terracon Consultants - NY, Inc. Rep.: Blessings Jeranji
Reported To: N/A
Contractor: Barone Construction Group
Report Distribution:
(1) Marlboro Free Library, Lindsay Jankoritz

Reviewed By:

Mark Erceg
Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

CONCRETE SAMPLE PICK-UP REPORT

Report Number: JB251141.0003P
Service Date: 09/19/25
Report Date: 09/30/25
Task: Concrete

Terracon
30 Corporate Cir Ste 201
Albany, NY 12203-5169
518-266-0310

Client

Marlboro Free Library
Attn: Lindsay Jankoritz
1251 Route 9W
Marlboro, NY 12542

Project

Marlboro Library Addition
1251 Rt PW
Marlboro, NY 12542

Project Number: JB251141

Sample Information

Terracon was requested to perform a sample pickup of the following materials:

Material Type	Sample Type	No. of Sets	Samples Per Set	Date Cast	Compressive Strength Report No.
Concrete	Cylinder	1	6	09/18/25	.0003

Sample Delivery

Samples were obtained and delivered to a Terracon laboratory on 9/19/2025 for testing as requested.

Services:

Terracon Consultants - NY, Inc. Rep.: Amir Mohammed
Reported To: N/A
Contractor: Barone Construction Group
Report Distribution:
(1) Marlboro Free Library, Lindsay Jankoritz

Reviewed By:

Mark Erceg
Project Manager

The tests were performed in general accordance with applicable ASTM, AASHTO, or DOT test methods. This report is exclusively for the use of the client indicated above and shall not be reproduced except in full without the written consent of our company. Test results transmitted herein are only applicable to the actual samples tested at the location(s) referenced and are not necessarily indicative of the properties of other apparently similar or identical materials.

CONCRETE COMPRESSIVE STRENGTH TEST REPORT

Report Number: JB251141.0003
Service Date: 09/18/25
Report Date: 09/30/25
Task: Concrete

Terracon
30 Corporate Cir Ste 201
Albany, NY 12203-5169
518-266-0310

Client

Marlboro Free Library
Attn: Lindsay Jankoritz
1251 Route 9W
Marlboro, NY 12542

Project

Marlboro Library Addition
1251 Rt PW
Marlboro, NY 12542

Project Number: JB251141

Material Information

Specified Strength: 3,000 psi @ 28 days

Mix ID: 302
Supplier: Bonded
Batch Time: 0701 **Plant:**
Truck No.: 65 **Ticket No.:** 11085110

Sample Information

Sample Date: 09/18/25 **Sample Time:** 0810
Sampled By: Blessings Jeranji
Weather Conditions: Cloudy
Accumulative Yards: 8 **Batch Size (cy):** 8
Placement Method: Chute
Water Added Before (gal): 0
Water Added After (gal): 0
Sample Location: Pier footing line 1E
Placement Location: Building footings: 2 isolated pier footings and perimeter continuous footings
Sample Description: 4-inch diameter cylinders

Field Test Data

Test	Result		Specification
Slump (in):	6 1/2	*	Max 4
Air Content (%):	6.4		4.5 - 7.5
Concrete Temp. (F):	70		40 - 95
Ambient Temp. (F):	62		
Plastic Unit Wt. (pcf):			
Yield (Cu. Yds.):			

*** = Field Test Results do not meet project specifications.**

Laboratory Test Data

Set No.	Spec ID	Cyl. Cond.	Avg Diam. (in)	Area (sq in)	Date Received	Specimen Weight (lbs)	Date Tested	Age at Test (days)	Max Load (lbs)	Comp Strength (psi)	Frac Type	Tested By
1	A	Good	4.01	12.63	09/19/25	8.65	09/26/25	7	38,325	3,030	2	MCJ
1	B	Good	4.00	12.57	09/19/25	8.70	10/16/25	28				
1	C	Good	4.00	12.57	09/19/25	8.65	10/16/25	28				
1	D	Good	4.00	12.57	09/19/25	8.65	10/16/25	28				
1	E	Good			09/19/25	8.75		Hold				
1	F	Good			09/19/25	8.75		Hold				

Initial Cure: Onsite Cooler **Final Cure:** Moist Room

Comments: **Not tested for plastic unit weight.**
Note: Reported air content does not include Aggregate Correction Factor (ACF).

Samples Made By: Terracon Consultants - NY, Inc.
Services: Sample fresh concrete at the placement locations, perform required field tests and cast compressive strength samples.

Terracon Consultants - NY, Inc. Rep.: Blessings Jeranji
Reported To: Alan Barone with Barone Construction Group
Contractor: Barone Construction Group
Report Distribution:
(1) Marlboro Free Library, Lindsay Jankoritz

Reviewed By: Mark Erceg
Project Manager

Test Methods: ASTM C 31, ASTM C39, ASTM C138, ASTM C143, ASTM C172, ASTM C231, ASTM C1064, ASTM C1231

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REINFORCING STEEL OBSERVATIONS REPORT

Report Number: JB251141.0004
Service Date: 09/23/25
Report Date: 09/30/25
Task: Concrete

Terracon
30 Corporate Cir Ste 201
Albany, NY 12203-5169
518-266-0310

Client

Marlboro Free Library
Attn: Lindsay Jankoritz
1251 Route 9W
Marlboro, NY 12542

Project

Marlboro Library Addition
1251 Rt PW
Marlboro, NY 12542

Project Number: JB251141

General Information

Joe Barone with Barone Construction Group requested Terracon to be on site for reinforcing steel observation of the following elements: foundation wall, piers. These elements are being constructed by Barone Construction Group. The results of observation(s) for today were reported to Alan Barone with Barone Construction Group.

The construction documents referenced for this observation include: Structural plans dated 5/20/2025.

Reinforcing Steel

Terracon observed reinforcing steel detailed below for the following items (as applicable): grade, configuration, size, lap length, quantity, spacing, tying, clearances, steel condition and embedded items.

Element	Location	Referenced Documents	Status	Comments
Foundation Wall/Piers	Perimeter walls and two interior piers	S101, S201	Complies	

Compliance Statement

Based on our observations, reinforcing steel at the above-referenced locations appeared to be completed in general accordance with the project plans and specifications.

Services: Observe the placement of reinforcing steel and/or embedded elements as requested in general accordance with project specifications and/or client request(s).

Terracon Consultants - NY, Inc. Rep.: Blessings Jeranji
Reported To: Alan Barone with Barone Construction Group
Contractor: Barone Construction Group
Report Distribution:
(1) Marlboro Free Library, Lindsay Jankoritz

Reviewed By:

Mark Erceg
Project Manager

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Photo Log

Report Number: JB251141.0004
Service Date: 09/23/25
Report Date: 09/30/25
Task: Concrete

30 Corporate Cir Ste 201
Albany, NY 12203-5169
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(P1) Overview of reinforcement

(P3) Overview of reinforcement

(P2) Overview of reinforcement

(P4) Overview of reinforcement