Marlboro Free Library

Special Board Meeting Minutes –March 19, 2026 at 5:30pm

I. **Call to Order:** Board President, Denise Garofalo, called the meeting to order at 5:31 p.m.

II. **Attendance:** Denise Garofalo, Cheryl Werba, Anita Jean McMonigle, Benjamin Kolansky, Recording Secretary – Tessa DeBella, and Library Director- Lindsay Jankovitz

Excused absence: Kelli Kavanaugh

III. **Pledge to the Flag:** Benjamin Kolansky led the Pledge to the Flag.

IV. **Visitor's Forum**

Megan Brennen from Butler Rowland Mays Architects.

New Business: Architect, Meghan Brennen, provided updates on the Library's Renovation and Expansion Project.

Plumbing work updates included anticipated change orders for hose bibb installation, as well as insulation and repair of roof drain piping.

Electrical updates included anticipated change orders for installation of an exterior electrical box, conduit and feed work to the front parking lot lights, power for a drinking fountain, and thermostats in three restrooms.

General construction updates included anticipated change orders for ceiling canopy work at the 9W entrance, masonry cleaning, blocking for rooftop condensers, and installation of exterior stairs at the 9W entrance.

The architect also reviewed quotes from Summit/SAFECO for upgrades to the Library's security camera system, and from Metro Sound Pros, Inc., for audio-visual

equipment installation in the community room. A quote for an upgraded phone system from Superior Telephone Systems was also discussed.

Scoping of the exterior sanitary line was completed. The sanitary line from the building to Route 9W is reported to be in good working condition. An update regarding the project's budget was also shared with the board.

RESOLUTION 96-3-19-26
A motion was made by Cheryl Werba and seconded by Anita Jean McMonigle to approve the anticipated change order from Ashley Mechanical Inc., to perform work to complete hose bibbs installation, and the repair and insulation of roof drain piping.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 97-3-19-26
A motion was made by Cheryl Werba and seconded by Benjamin Kolansky to approve the anticipated change orders from Mid-Hudson Electrical for electrical work, including installation of an exterior electrical box, conduit and feed to the front parking lot, power installation for a drinking fountain, and for thermostats for the three restrooms.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 98-3-19-26
A motion was made by Benjamin Kolansky and seconded by Anita Jean McMonigle to approve upgrades to the Library's security system by Summit/SAFECO in the amount of $18,301.35.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 99-3-19-26
A motion was made by Cheryl Werba and seconded by Anita Jean McMonigle to approve AV equipment installation in the Library's community room by Metro Sound Pros Inc., in the amount of $28,750.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 100-3-19-26
A motion was made by Benjamin Kolansky and seconded by Cheryl Werba to approve upgrades to the Library's phone system by Superior Telephone Systems in the amount of $6,834.44.

VOICE VOTE: 4-0-0 ALL YES CARRIED

V. New Business

The Library will operate on modified hours on March 25 due to craning operations related to HVAC installation and ongoing construction. The Library is scheduled to be open to the public from 4:00 PM to 7:00 PM on March 25.

VI. Motion to Adjourn

Board President, Denise Garofalo adjourned the meeting at 6:20 pm.

Respectfully submitted,
Lindsay Jankovitz & Tessa DeBella

SUMMIT
FIRE & SECURITY

SAFECO
ALARM SYSTEMS

March 19, 2026

Project: Marlboro Free Library Camera System

Below I have quoted the addition of 5 new cameras and a Network Video Recorder (NVR). Please let me know if you have any questions.

Equipment to be Supplied, Programmed, & Tested
(2) Digital Watchdog 16 POE Ports 16 Channel NVR with 4TB of Storage
(22) 5MP Dome Cameras with 2.8mm Lens and digital zoom, IR Night Vision in low light settings
(1) Programming, Testing, Remote User Setup and App Viewing

Total Installed Cost:	**$ 18,301.35**
Estimated cost to update old cameras as needed.	**$895.00**

Notes:

1. Safeco Alarm Systems, Inc. provides a 1-year warranty on all parts and labor.

Sincerely,

Douglas Mulqueen
Sales/Service Manager
dmulqueen@summitfiresecurity.com

Metro Sound Pros, Inc.
577 State Route 208, Suite 200
Monroe, NY 10950 US
8454297900
contactus@metrosoundpros.com
http://metrosoundpros.com

Estimate

ADDRESS
Marlboro Free Library Attn: Accounts Payable 1251 US-9W Marlboro, NY 12542

SHIP TO
1251 US-9W Marlboro, NY 12542

ESTIMATE #	DATE
6932	03/18/2026

SHIP VIA

Installation

ACTIVITY	QTY	RATE	AMOUNT
*V2 Multi Purpose Room Audio/Video/Control * *			
Product Da-Lite Advantage Series, 58" x 104" with Matte White - 84327LS Advantage Series SKU: 84327LS	1	3,150.00	3,150.00T
Product Vivitek DU5053Z-WH WUXGA 7500 20,000 (Laser) 1.15 - 1.9:1	1	4,750.00	4,750.00T
Product Chief Universal RPA Ceiling Projector Mount - RPAUW RPA Ceiling Projector Mounts Series SKU: RPAUW	1	300.00	300.00T
Product Projector Mounting Kit	1	175.00	175.00T
Product Projection Screen Mounting Kit (Hardware, Misc)	1	135.00	135.00T
Product Renkus Heinz Surface Mounted Ceiling Speaker CX82 2-Way, Full Range Loudspeaker 2 x 8" LF, 1" HF Color - White Connect - Terminal Mount - U Bracket	1	650.00	650.00T
Product Renkus Heinz UBRKT/CT82B EEM-UBRKT/CT82B Single U-Bracket (Weather Resistant) for the CA82 & CX82.	1	95.00	95.00T
Product	1	125.00	125.00T

ACTIVITY	QTY	RATE	AMOUNT
Speaker Mounting Hardware Kits			
Product Ashly KLR-3200 Stereo Power Amplifier (650W/Channel @ 8 Ohms Stereo) KLR-3200	1	1,450.00	1,450.00T
Product Symetrix Jupiter 8 App-based DSP, 8 mic/line in, 8 line out, ARC 80-0037	1	1,850.00	1,850.00T
Product Symetrix ARC-2 Wall Controller	1	225.00	225.00T
Product Oklahoma Sound Model 600 Lectern (Color T.B.D)	1	425.00	425.00T
Product AVPro Edge HDMI Extender	1	550.00	550.00T
Product Podium and Room Cabling Kit	1	850.00	850.00T
Product Equipment Budget (Type and Location T.B.D)	1	550.00	550.00T
Product Extron MLC Plus 100 White and Black Faceplates, 2-Gang PN: 60-1469-03	1	1,250.00	1,250.00T
Product Shure SLXD24+/58 Digital Wireless Handheld Microphone System with SM58 Capsule (G57: 470 to 608 MHz) SLXD24+/58-G57	1	790.00	790.00T
Product POE Injector for Extron Wall Controller	1	45.00	45.00T
Product Podium gooseneck Mic Adapter for Wireless Mic	1	35.00	35.00T
Product HDMI End User Cabling	1	165.00	165.00T
Product Installation Parts and Materials	1	215.00	215.00T
Services:Labor Labor to Install -Prevailing Wage Active -Shift 1 M-F 8-5	1	8,500.00	8,500.00T
Services:Labor Labor to Commission and Train	1	2,250.00	2,250.00T
*			
*			
Product **Add Alternate 1 ADD $6500.00 -To install a HD Video Camera at Rear, Ceiling Mic, and USB at Podium for VC	1	0.00	0.00T
*			
*			
**Add Alternate 2 DONATION -To install and Induction Loop System for ADA based on a 90 Person Capacity			

ACTIVITY	QTY	RATE	AMOUNT
**Used Ampetronic ILD1000 Loop Driver **Used Loop Receivers x2 with Headphones **Signage **Figure 8 System, Rough In Prior to LVT * *			
NOTES **Notes: -Client to provide a clean and safe work environment for MSP's Installers. -Client to provide all electrical requirements (if applicable) specified by MSP. -Client to provide all tax exemption paperwork (if applicable) upon contract submittal. - Client is to provide dedicated lift for MSP if applicable. -Client to provide proper cooling and ventilation for installed equipment. -Client to provide a passage way from the entry of the floor to the equipment rack. 3/4" plastic conduit preferred. (Documentation Available upon request.) -MSP will attempt to make the system compliant with the IEC's specifications. -MSP is not responsible for any EMI interference. -MSP must be provided exclusive access to equipment area and listening space for systems calibration. If other parties require access to the space during alignment, tuning, equalization, and calibration, time must be coordinated with MSP. -MSP will not be responsible for confirming feasibility of designs created by a third party. Client will be responsible for any and all additional labor and/or materials that may be required, due to an error or omission in a design that was not created or supplied by MSP. -Client is responsible for providing any specifications for provisions that have not been described in the Statement of Work (SOW) provided by MSP. -Client will be responsible for costs of additional labor, and/or travel that are the result of client's scheduling errors or unreadiness. -Client will be responsible for costs of additional labor, and/or travel that are the result of damages to or interference with installation work that was performed by MSP. -Installation to take place during install shift 1 (8am-5pm). Anything outside of this will be billed separately according to shift. -Labor charge is purely estimated and may change. Adjustments to the labor will be made on the final invoice. -Depending on project size, a Punch List may be issued upon completion. The items will then be resolved in a timely matter. Items not included on the punch list will be considered null and void. -Client to provide all network jacks at needed locations. -Client to provide power at projection screens and projector locations. -Client to provide power at equipment locations and at rear of TV locations. -Client to provide all in floor wiring boxes and wiring access. -Client to frame ceiling around installed projection screens. -Client may be required to install additional bracing at screen locations. * *	1	0.00	0.00
Warranty	1	0.00	0.00

ACTIVITY	QTY	RATE	AMOUNT
**Warranty: -MSP will warranty the craftsmanship of the installation for one year. -All manufacturers' warranties will be transferred to the client. -After one year, all warranty services will be billed for time and freight. * **Payment Terms: -Upon approval, we will require a signed contract, either a company issued purchase order or a signed copy of this estimate, and a 50% material deposit of $14,375.00. Upon completion of the installation the remainder balance of $14,375.00 will be due at completion. Depending on project Progress, Progress payments may be required after installation goals are achieved. Balances paid after thirty days past the completion date are subject to penalties and interest.			

QUOTE IS VALID FOR 30 DAYS. Materials/labor costs for completing the job based on our evaluation or client's description of job location. Quote does not include price increases, change orders, or delays on materials due to delay in payments by client, unforeseen problems, or adverse weather conditions after quote is approved. If the estimate is cancelled after being approved, client is responsible for any consulting, design time, material restocking fee of thirty percent and any litigation charges due to cancellation.

SUBTOTAL	28,530.00
TAX (0)	0.00
SHIPPING	220.00
TOTAL	**$28,750.00**

Accepted By

Accepted Date

PROPOSAL

Prepared by
SUPERIOR TELEPHONE SYSTEMS
2410 ROUTE 44
SALT POINT NY 12578
Phone (845) 677-2000 Fax (845) 677-1200
Sales@superiortelephone.com

Proposal #: 1009631
Date: 03/16/2026
Terms: Due On Receipt
Quote: 1009631

Prepared For:
MARLBORO FREE LIBRARY
P.O BOX 780
MARLBORO, NY 12542

Location:
MARLBORO FREE LIBRARY
1251 ROUTE 9W
MARLBORO, NY 12542

8452367272
Sales Person JIM

Proposed Service:

PROVIDE, INSTALL, PROGRAM AND TEST AN iPECS DIGITAL TELEPHONE SYSTEM EQUIPPED TO SUPPORT 4 PHONE LINES AND UP TO 16 TELEPHONES WITH 12 24-BUTTON DIGITAL PHONES INCLUDED AT THIS TIME. THE SYSTEM IS EXPANDABLE. AUTO ATTENDANT, VOICE MAIL AND VOICE MAIL TO EMAIL ARE INCLUDED. QUOTE INCLUDES INSTALLATION ON EXISTING WIRING AND USER TRAINING.
2 YEAR WARRANTY ON ALL iPECS EQUIPMENT AND LABOR

QTY	DESCRIPTION	TOTAL
1	IPECS VALUE 8 PACKAGE	$3,746.70
1	INSTALLATION CABLE - iPECS	$144.90
1	iPECS 4 CO INTERACE DAUGHTER BOARD	$310.39
1	iPECS 8 DTI INTERFACE BOARD	$508.30
1	iPECS 1 ADDITIONAL YR MAINT. LICENSE	$432.40
3	iPECS 24 BTN DIG PHNE WITH LCD NOTE	$941.85
1	iPECS 24 BTN DIGITAL PHONE BACKLIT	$425.50
1	iPECS 24 BTN LDP-9224D DESI	$64.40
1	BATTERY BACK-UP CYBERPOWER	$260.00

Acceptance of Proposal - The provided pricing, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined. As the authorized officer/agent, I understand I am financially responsible for payment of this contract. **50%** deposit is required upon receipt of signed proposal, **25%** upon delivery and **25%** upon receipt.

Customer Signature _____

Date of Acceptance _____

LABOR	$0.00
SERVICE	$0.00
MATERIALS	$6,834.44
FREIGHT	$0.00
MISC	$0.00
SUB TOTAL	**$6,834.44**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$6,834.44**

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the provided specifications will be executed only upon written change order and will result in extra charges over and above this estimate. All agreements contingent upon strikes, accident or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. This contract shall NOT be warranted by Superior Telephone if products or materials are subjected to improper use, tampering, negligence, accident, connection to direct current, theft, fire, flood, acts of God, public enemy, which have been lost or consumed by animals. **This proposal may be withdrawn by us if not accepted within 30 days**

Marlboro Free Library
P O Box 780
1251 Rt 9W
Marlboro, NY 12542
(845)236-7272

Purchase Order

Date	P.O. No.
6/30/2025	867

Tax Exempt No. 51-0168722

Vendor
SUPERIOR TELEPHONE SYSTEMS 2410 ROUTE 44 SALT POINT, NY 12578

Ship To
Marlboro Free Library P O Box 780 1251 Rt 9W Marlboro, NY 12542 (845)236-7272

Account Code	Description	Amount
L7410.203B	EQUIPMENT - TELEPHONE SYSTEMS	5,941.92
	Total	$5,941.92

APPROVED: _____

PURCHASING AGENT: _____

PROPOSAL

SUPERIOR TELEPHONE SYSTEMS

Prepared by
SUPERIOR TELEPHONE SYSTEMS
2410 ROUTE 44
SALT POINT NY 12578
Phone (845) 677-2000 Fax (845) 677-1200
Sales@superiortelephone.com

Proposal #: 1009631
Date: 06/09/2025
Terms: Due On Receipt
Quote: 1009631

Prepared For:
MARLBORO FREE LIBRARY
P.O BOX 780
MARLBORO, NY 12542

Location:
MARLBORO FREE LIBRARY
1251 ROUTE 9W
MARLBORO, NY 12542

L7410 203B
Telephone
Equipment

8452367272

Sales Person JIM

Proposed Service:

PROVIDE, INSTALL, PROGRAM AND TEST AN iPECS DIGITAL TELEPHONE SYSTEM EQUIPPED TO SUPPORT 4 PHONE LINES AND UP TO 16 TELEPHONES WITH 12 24-BUTTON DIGITAL PHONES INCLUDED AT THIS TIME. THE SYSTEM IS EXPANDABLE. AUTO ATTENDANT, VOICE MAIL AND VOICE MAIL TO EMAIL ARE INCLUDED. QUOTE INCLUDES INSTALLATION ON EXISTING WIRING AND USER TRAINING.
2 YEAR WARRANTY ON ALL iPECS EQUIPMENT AND LABOR

QTY	DESCRIPTION	TOTAL
1	IPECS VALUE 8 PACKAGE	$3,160.20
1	INSTALLATION CABLE - iPECS	$121.90
1	iPECS 4 CO INTERACE DAUGHTER BOARD	$260.82
1	iPECS 8 DTI INTERFACE BOARD	$427.80
1	iPECS 1 ADDITIONAL YR MAINT. LICENSE	$432.40
3	iPECS 24 BTN DIG PHNE WITH LCD NOTE	$834.90
1	iPECS 24 BTN DIGITAL PHONE BACKLIT	$379.50
1	iPECS 24 BTN LDP-9224D DESI	$64.40
1	BATTERY BACK-UP CYBERPOWER	$260.00

Acceptance of Proposal - The provided pricing, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined. As the authorized officer/agent, I understand I am financially responsible for payment of this contract. **50%** deposit is required upon receipt of signed proposal, **25%** upon delivery and **25%** upon receipt.

Customer Signature _____

Date of Acceptance _____

LABOR	$0.00
SERVICE	$0.00
MATERIALS	$5,941.92
FREIGHT	$0.00
MISC	$0.00
SUB TOTAL	**$5,941.92**
DISCOUNT	$0.00
SALES TAX	$0.00
TOTAL	**$5,941.92**

All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the provided specifications will be executed only upon written change order and will result in extra charges over and above this estimate. All agreements contingent upon strikes, accident or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. This contract shall NOT be warranted by Superior Telephone if products or materials are subjected to improper use, tampering, negligence, accident, connection to direct current, theft, fire, flood, acts of God, public enemy, which have been lost or consumed by animals. **This proposal may be withdrawn by us if not accepted within 30 days**