Marlboro Free Library

Board Meeting Minutes –May 4, 2026
Immediately following the Library's Annual Meeting & Reading of the Budget at 6:00pm

Meeting #5

Marlboro Free Library

I. **Call to Order:** Board President, Denise Garofalo, called the meeting to order at 6:12 p.m.

II. **Pledge to the Flag:** Benjamin Kolansky led the Pledge to the Flag.

III. **Attendance:** Denise Garofalo, Kelli Kavanaugh, Anita Jean McMonigle, Benjamin Kolansky, Cheryl Werba, Lois Diorio, Library Director – Lindsay Jankovitz, and Recording Secretary – Tessa DeBella.

IV. **Approval of Minutes**

a. **Board Meeting Minutes- April 6, 2026**

RESOLUTION 119-5-4-26
A motion was made by Cheryl Werba and seconded by Benjamin Kolansky to approve the April 6, 2026 board meeting minutes.

VOICE VOTE: 5-0-0 ALL YES CARRIED

V. **Report of Secretary**

No report.

VI. **Treasurer's Report**

a. **March 2026**

The board received and reviewed the March 2026 Treasurer's Report. The official report will be kept on file at the Library.

VII. Visitor's Forum

Meghan Brennen from Butler Rowland Mays Architects.

Architect Meghan Brennen provided an update on the Library's Renovation and Expansion Project, including several approved change orders. These items included the installation of hand dryers and Trapex plumbing protection inserts in the public restrooms to reduce the risk of future sewer backups, following a recent incident attributed to excessive flushing of paper towels.

Previously discussed change orders from Mid-Hudson Electrical & Barone Construction Group for miscellaneous work were reviewed in detail. Additional change orders included the removal and replacement of the original bollard to align with new installations, repairing the exterior stairs in the front parking lot, and masonry cleaning of the building's exterior.

The architect also reported on the purchase of acoustic wall paneling for the children's and teen areas, as part of the project's furniture budget, and noted anticipated change orders from Barone Construction Group for the installation of the paneling and shelving.

Potential landscape and parking lot improvement options were presented for future board consideration, pending budget availability

RESOLUTION 120-5-4-26

A motion was made by Benjamin Kolansky and seconded by Anita Jean McMonigle to approve the change order to install electrical hand dryers and Trapex plumbing protection in all four public restrooms, with a total cost not to exceed $10,000.

VOICE VOTE: 5-0-0 ALL YES CARRIED

RESOLUTION 121-5-4-26

A motion was made by Benjamin Kolansky and seconded by Cheryl Werba to approve the change orders from Mid-Hudson Electrical in the amount of $10,525 to perform work outlined in the attached document.

VOICE VOTE: 5-0-0 ALL YES CARRIED

RESOLUTION 122-5-4-26

A motion was made by Cheryl Werba and seconded by Anita Jean McMonigle to approve the change order from Mid-Hudson Electrical in the amount of $2,057 to perform work for removal and replacement of the existing bollard to match the new installations.

VOICE VOTE: 5-0-0 ALL YES CARRIED

RESOLUTION 123-5-4-26
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to approve the change order from Barone Construction Group in the amount of $21,852 to perform work on the exterior stairs in the front parking lot.

VOICE VOTE: 5-0-0 ALL YES CARRIED

RESOLUTION 124-5-4-26
A motion was made by Anita Jean McMonigle and seconded by Benjamin Kolansky to approve the change order from Barone Construction Group in the amount of $16,998 to perform masonry cleaning of the building's exterior.

VOICE VOTE: 5-0-0 ALL YES CARRIED

RESOLUTION 125-5-4-26
A motion was made by Kelli Kavanaugh and seconded by Anita Jean McMonigle to approve the expected change order from Barone Construction Group to install acoustic wall paneling in the children and teen area.

VOICE VOTE: 5-0-0 ALL YES CARRIED

VIII. Director's Report (Jankovitz)

a. Director's Report
A copy of the Director's Report is attached to the meeting minutes.

IX. Standing Committees

i. Finance (McMonigle & Kolansky)

a. Cash Disbursements- April 2026

RESOLUTION 126-5-4-26
A motion was made by Benjamin Kolansky and seconded by Kelli Kavanaugh to approve the April 2026 Cash Disbursements.

VOICE VOTE: 5-0-0 ALL YES CARRIED

b. Budget Status Report (Monthly Profit & Loss Budget vs. Actual)
The board received and reviewed the Monthly Profit & Loss Budget vs. Actual Reports.

c. Bank Transfer for Construction Project
The director reported that no transfer is needed this month.

ii. Personnel (Garofalo)
No report.

iii. Policy Manual (Garofalo)

RESOLUTION 127-5-4-26
A motion was made by Anita Jean McMonigle and seconded by Benjamin Kolansky to approve the first reading of the Library's Tutoring Policy. A second reading will occur at the next board meeting.

VOICE VOTE: 5-0-0 ALL YES CARRIED

iv. Friends of the Library (Werba)

The Friends of the Library held their annual Tea Party fundraiser on Saturday, May 2. Attendance was lower than last year; however, the event was well received by all who attended.

v. Building & Grounds (Kavanaugh)

a. As noted in the Director's Report, the board reviewed estimates from Zambito Landscaping for the removal of the former driveway at the demolished Gervais House (1259 Route 9W) and for the removal of three dead trees along the side parking lot. The board agreed to defer approval of this work until the exterior phase of the Library's construction project nears completion.

vi. **Liaison to the Ulster Co. Library Association (Jankovitz)**

No report.

vii. **Technology (Garofalo)**

No report.

viii. **Planning (Kavanaugh)**

No report.

X. Old Business

a. **Bylaws Legal Review-** Tabled until the June meeting.

XI. New Business

a. **Contractor Invoices**

RESOLUTION 128-5-4-26
A motion was made by Cheryl Werba and seconded by Anita Jean McMonigle to approve the construction invoices from DJ Heating & Air Conditioning, Barone Construction Group, Ashley Mechanical, and Mid-Hudson Electrical and for the Library to issue payment.

VOICE VOTE: 5-0-0 ALL YES CARRIED

b. **Reorganization Meeting Time & Date**

The Library's Annual Reorganization meeting is scheduled to take place on Monday, July 6, at 7:00pm.

c. **Nominating Committee**

The board discussed nominating Kelli Kavanaugh for President, Denise Garofalo for Vice President, and Cheryl Werba for Secretary for the 2026-2027 fiscal year.

d. Annual Report to the Community

RESOLUTION 129-5-4-26
A motion was made by Anita Jean McMonigle and seconded by Cheryl Werba to approve the Annual Report to the Community.

VOICE VOTE: 5-0-0 ALL YES CARRIED

XII. Next Board Meeting Date- Monday, June 1, 2026 at 7:00pm

XIII. Motion to Adjourn
Board President, Denise Garofalo adjourned the meeting at 7:22 pm.

Respectfully submitted,
Lindsay Jankovitz & Tessa DeBella

Marlboro Free Library

Board Meeting Agenda –May 4, 2026

Meeting immediately follows the Library's Annual Meeting & Reading of the Budget at 6:00pm

Meeting #5

Marlboro Free Library

I. **Call to Order**

II. **Pledge to the Flag**

III. **Visitor's Forum**

IV. **Approval of Minutes**
   a. **Board Meeting Minutes- April 6, 2026**

V. **Report of Secretary**

VI. **Treasurer's Report**
   a. **March 2026**

VII. **Director's Report (Jankovitz)**
   a. **Director's Report**

VIII. **Standing Committees**

   i. **Finance (McMonigle & Kolansky)**
      a. **Cash Disbursements- April 2026**
      b. **Budget Status Report (Monthly Profit & Loss Budget vs. Actual)**
      c. **Bank Transfers for Construction Project**

   ii. **Personnel (Garofalo)**

   iii. **Policy Manual (Garofalo)**
      a. **Tutoring Policy**

iv. **Friends of the Library (Werba)**

v. **Building & Grounds (Kavanaugh)**

a. **Dead Tree Clean-up on Library Property- Side Parking Lot**
b. **1259 Route 9W Property- Old Driveway Clean-up**

vi. **Liaison to the Ulster Co. Library Association (Jankovitz)**

vii. **Technology (Garofalo)**

viii. **Planning (Kavanaugh)**

IX. Old Business

X. New Business

a. **Resolution to Approve Annual Report to the Community**
b. **Reorganization Meeting Time and Date**
c. **Construction Updates & Change Orders**

XI. Next Board Meeting Date- Monday, June 2 at 7:00pm

XII. Motion to Adjourn

Respectfully submitted, Lindsay Jankovitz

Marlboro Free Library

Board Meeting Minutes –April 6, 2026 at 7:00pm

Meeting #4

Marlboro Free Library

I. **Call to Order:** Board President, Denise Garofalo, called the meeting to order at 7:00 p.m.

II. **Pledge to the Flag:** Kelli Kavanaugh led the Pledge to the Flag.

III. **Attendance:** Denise Garofalo, Kelli Kavanaugh, Cheryl Werba, Benjamin Kolansky, Lois Diorio, Recording Secretary- Tessa DeBella, and Library Director – Lindsay Jankovitz.

Excused absence: Anita Jean McMonigle

IV. **Visitor's Forum**

None present.

V. **Approval of Minutes**

a. **Board Meeting Minutes- March 2, 2026**

RESOLUTION 101-4-6-26
A motion was made by Benjamin Kolansky and seconded by Cheryl Werba to approve the March 2, 2026 board meeting minutes.

VOICE VOTE: 4-0-0 ALL YES CARRIED

b. **Special Meeting of the Board Minutes- March 19, 2026**

RESOLUTION 102-4-6-26
A motion was made by Benjamin Kolansky and seconded by Cheryl Werba to approve the March 19, 2026 Special Meeting of the Board Minutes.

VOICE VOTE: 4-0-0 ALL YES CARRIED

VI. Report of Secretary

a. A thank you note was sent to the Hyde Park Library for their donation of moving boxes.

VII. Treasurer's Report

a. **February 2026**
The board received and reviewed the February 2026 Treasurer's Report. The official report will be kept on file at the Library.

VIII. Director's Report (Jankovitz)

a. **Director's Report**
A copy of the Director's Report is attached to the meeting minutes.

b. **RESOLUTION 103-4-6-26**
A motion was made by Kelli Kavanaugh and seconded by Benjamin Kolansky to accept the Library's Annual Report for 2025, which was submitted to New York State on April 3, 2026.

VOICE VOTE: 4-0-0 ALL YES CARRIED

IX. Standing Committees

i. **Finance (McMonigle & Kolansky)**

a. **Cash Disbursements- March 2026**

RESOLUTION 104-4-6-26
A motion was made by Benjamin Kolansky and seconded by Kelli Kavanaugh to approve the March 2026 Cash Disbursements.

VOICE VOTE: 4-0-0 ALL YES CARRIED

b. **Budget Status Report (Monthly Profit & Loss Budget vs. Actual)**
The board received and reviewed the Monthly Profit & Loss Budget vs. Actual Reports.

c. **Bank Transfer for Construction Project**

RESOLUTION 105-4-6-26
A motion was made by Kelli Kavanaugh and seconded by Cheryl Werba to approve the attached bank transfer to cover expenses for the Library's Renovation and Expansion Project.

VOICE VOTE: 4-0-0 ALL YES CARRIED

ii. **Personnel (Garofalo)**

a. **Salary Compensation Discussion**

RESOLUTION 106-4-6-26
At 7:07p.m., a motion was made by Kelli Kavanaugh and seconded by Benjamin Kolansky to enter into executive session to discuss matters involving the medical, financial, credit, or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.

The board invited Lois Diorio and Lindsay Jankovitz to remain in executive session.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 107-4-6-26
At 7:24p.m., a motion was made by Cheryl Werba and seconded by Kelli Kavanaugh to return to regular session.

VOICE VOTE: 4-0-0 ALL YES CARRIED

RESOLUTION 108-4-6-26
A motion was made by Kelli Kavanaugh and seconded by Benjamin Kolansky to approve the Director's recommendations for payroll rate adjustments, contingent on the 2026-2027 budget passing.

VOICE VOTE: 4-0-0 ALL YES CARRIED

iii. **Policy Manual (Garofalo)**

No report.

iv. **Friends of the Library (Werba)**

The Annual Shredder Truck Event was held at the Marlborough Community Center on April 3, 2026. Members of the Friends volunteered alongside Library staff to assist with the event, and $132 in donations was collected.

Sales for the Friends of the Library 8th Annual Tea Party fundraiser are currently underway.

v. **Building & Grounds (Kavanaugh)**

No report.

vi. **Liaison to the Ulster Co. Library Association (Jankovitz)**

No report.

vii. **Technology (Garofalo)**

No report.

viii. **Planning (Kavanaugh)**

No report.

X. **Old Business**

a. **Change Order for Barone Construction Group- Front Canopy**
The board discussed and approved the following change order during the March 19, 2026 Special Meeting of the Board. A formal resolution is now needed.

RESOLUTION 109-4-6-26
A motion was made by Benjamin Kolansky and seconded by Cheryl Werba to approve the change order from Barone Construction Group for work on the Library's Front Canopy in the amount of $10,783.00.

VOICE VOTE: 4-0-0 ALL YES CARRIED

b. **Bylaws Legal Review**- Tabled for May's Meeting

XI. New Business

a. **Contractor Invoices**

RESOLUTION 110-4-6-26
A motion was made by Kelli Kavanaugh and seconded by Benjamin Kolansky to approve the construction invoices from DJ Heating & Air Conditioning, Barone Construction Group, and Mid-Hudson Electrical and for the Library to issue payment.

VOICE VOTE: 4-0-0 ALL YES CARRIED

b. **Construction Updates**

The Board will address anticipated change orders from Barone Construction Group related to repairs to the exterior work including the front steps and masonry cleaning at the next board meeting.

c. **Annual Meeting Arrangements & Dates**

1. **Annual Meeting Time/May Regular Board Meeting Discussion- Monday, May 4, 2026**

RESOLUTION 111-4-6-26
A motion was made by Kelli Kavanaugh and seconded by Benjamin Kolansky to approve a time change for the Library's Annual Meeting and May's Regular Board Meeting. The Library's Annual Meeting will be held on Monday, May 4 at 6:00pm, with May's Regular Board Meeting to immediately follow.

VOICE VOTE: 4-0-0 ALL YES CARRIED

2. **Legal Notices: 1st publication to occur on April 2, 2026**
3. **Board Seat Petitions: Two vacancies for five-year terms. Petition due back to the school district: April 20, 2026 by 5:00pm.**
    a. **Absentee Ballots: Available through the School District: April 21, 2026**
4. **Budget available to the public: April 2, 2026**
5. **Budget Vote: Tuesday, May 19, 2026**

XII. Next Board Meeting Date- Monday, May 4, 2026 at 6:00pm.

XIII. Motion to Adjourn

Board President, Denise Garofalo adjourned the meeting at 7:44 pm.

Respectfully submitted,
Lindsay Jankovitz & Tessa DeBella

Marlboro Free Library

Board Meeting Agenda –April 6, 2026 at 7:00pm

Meeting #4

Marlboro Free Library

I. **Call to Order**

II. **Pledge to the Flag**

III. **Visitor's Forum**

IV. **Approval of Minutes**
   a. **Board Meeting Minutes- March 2, 2026**
   b. **Special Meeting of the Board- March 19, 2026**

V. **Report of Secretary**

VI. **Treasurer's Report**
   a. **February 2026**

VII. **Director's Report (Jankovitz)**
   a. **Director's Report**
   b. **Annual Report Submission**

VIII. **Standing Committees**

i. **Finance (McMonigle & Kolansky)**
   a. **Cash Disbursements- March 2026**
   b. **Budget Status Report (Monthly Profit & Loss Budget vs. Actual)**
   c. **Bank Transfers for Construction Project**

ii. **Personnel (Garofalo)**
   a. **Salary Compensation Discussion**

iii. **Policy Manual (Garofalo)**

iv. **Friends of the Library (Werba)**

v. **Building & Grounds (Kavanaugh)**

vi. **Liaison to the Ulster Co. Library Association (Jankovitz)**

vii. **Technology (Garofalo)**

viii. **Planning (Kavanaugh)**

IX. **Old Business**

a. **Change Order for Barone Construction Group- Front Canopy**
b. **Bylaws Legal Review- Tabled for May's Meeting**

X. **New Business**

a. **Contractor Invoices**
b. **Construction Updates**
c. **Annual Meeting Arrangements & Dates**
    1. **Annual Meeting Time/May Regular Board Meeting Discussion- Monday, May 4, 2026**

XI. **Next Board Meeting Date- Monday, May 4, 2026 at 7:00pm**

XII. **Motion to Adjourn**

Respectfully submitted,
Lindsay Jankovitz

Director's Report- May 2026

Construction Updates – The Library was closed on Friday, May 1 due to a sewage backup impacting three restrooms, caused by the flushing of paper towels and other non-flushable materials. Barone's foreman, Tommy, provided outstanding support during the situation. The blockage was cleared by snaking the sewer line, and Shine Cleaning responded Friday evening to professionally clean and sanitize the affected areas, allowing the Library to reopen on Saturday with regular hours.

The responding plumber recommended the installation of hand dryers, and Ashley Mechanical recommended the install of a product similar to Traptex in the toilets to help prevent future issues.

Tentative upcoming construction schedule (Contingent on flooring arrival on May 18):

- Library begins packing up mid-May
- Library begins moving to the other side of the building- May 26th
    - Services will be more limited
    - Moving will occur in the mornings before we open
- Pods come back onsite- June 15th
- Furniture installation- June 22nd
    - Library must close during this week, and remains closed through July 5th.
    - Delivery/hold pickup pauses.
    - Staff work to unload collection during closure.
- Library reopens for express services- July 6th
    - Remains closed during the mornings while staff continues to organize the Library and setup. Sections slowly come back into service as work is completed.
    - Exterior work continues and wraps up during this time.
- Resume regular hours on August 1st
    - Ribbon cutting occurs sometime mid to late August.

Meghan has provided us with a quote for acoustic paneling for the teen and children's area. The director will also be obtaining quotes from local vendors for immediate signage needs (e.g., frosted design on glass walls for safety and new entrance signage). Additional signage will be evaluated based on how patrons use the Library. A one-day closure in late May or early June will be required to complete the remaining HVAC work, with other contractors coordinating their work during that time.

New phone system install will take place on 5/7 & 5/8.

New fire system installation was completed last week.

We are still awaiting for the new equipment for the security system to come in to begin install. Mid-Hudson Electrical will be terminating the old lines instead of SAFECO/Summit due to cost.

Property Updates- Zambito Landscaping has provided a quote to remove the old driveway from the demolished Gervais House (1259 Route 9W), which is deteriorating and poses a safety concern as the pavement is broken and uneven. Portions of the property have also become uneven and hazardous. The quote includes bringing the area to grade. A separate estimate is provided for the removal of three dead trees along the side lot.

New Museum Passes – New passes are now available for the Discovery Museum (Children's Museum of Poughkeepsie), funded by the Ulster County Legislature, as well as the 9/11 Museum. The Magazzino Museum in Cold Spring will be available soon. Both Magazzino and the 9/11 Museum are funded through a grant from Assemblymember Jonathan Jacobson.

Budget Vote & Trustee Election – The Library's Budget Vote and Trustee Election will take place on Tuesday, May 19, 2026. As the proposed budget exceeds the tax cap, approval will require a 60% supermajority.

NYS Aid for Library Construction – The grant check for phase 4 was received at the end of April.

Assemblymember Jonathan Jacobson – Assemblymember Jacobson will visit the Library on Friday, May 8 at 1:00 PM to formally announce the grant awarded earlier this year.

Staff Meeting- A staff meeting is planned for Tuesday, May 12 at 10:00am before the Library opens to the public to go over the final stages of construction.

Insurance Dividends: The Library received two insurance dividends in the amount of $1,351.95 & $30.01.

Print newsletters- Our Spring/Summer Newsletter is expected to go out in the mail in the next week.

Budget Year 2025-2026
APRIL 2026

Check Listing
Cash Disbursements
All Funds

Marlboro Free Library
CHECK LISTING - ALL FUNDS
April 2026

	Account	Date	Num	Name	Memo	Amount
Apr 26	**General Fund**					
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11611	A T & T	LONG DISTANCE SERVICE MARCH 2026	-54.82
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11612	CHARTER COMMUNICATIONS	INTERNET SERVICES 4/1-4/30/2026	-169.98
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11613	ISECTRA, LLC	TECH SUPPORT MAR 2026, MICROSOFT 365-MONTHLY FEE	-607.50
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11614	LAMELA SANITATION	TRASH REMOVAL - MARCH 2026	-221.71
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11615	LEAF	BIZHUB C250I PUBLIC PRINTER LEASE	-205.22
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11616	MCSD PAYROLL ACCOUNT	PAYROLL OF 3/27/2026	-16,863.03
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11617	MID-HUDSON LIBRARY SYSTEM	CUST - 2Q2026 ASSESSMENT	-2,886.89
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11618	MILTON HARDWARE	PAINT SAMPLES & SUPPLIES	-45.88
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11619	MOHONK PRESERVE, INC.	CHILDRENS PROGRAM - HIDDEN WORLD OF SEEDS 4/14/2026	-150.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11620	NUTTY SCIENTISTS HUDSON VALLEY	CHILDRENS PROGRAM -5/13/2026 FUN MISSION TO SPACE SHOW	-375.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11621	SYDNEY CORWIN	CHILDRENS PROGRAM SUPPLIES - MOVIE NIGHT 3/27/2026	-16.20
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11622	VERIZON	TELEPHONE SERVICE APRIL 2026	-204.51
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11623	MARLBORO FREE LIBRARY BUILDING FUND	TRANSFER TO BF FOR ADDITION & RENOVATION PROJECT	-500,000.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/06/2026	11624	SUPERIOR TELEPHONE SYSTEMS	50% DEPOSIT ON PROPOSAL- TELEPHONE SYSTEM	-3,417.22
	L200 · GENERAL FUND/KEY BANK ACCT	04/08/2026	11625	CATHERINE COSMAN	2Q2026 TREASURER STIPEND 2025-2026 BUDGET YEAR	-250.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/08/2026	11626	MCSD PAYROLL ACCOUNT	PAYROLL OF 4/10/2026	-18,024.89
	L200 · GENERAL FUND/KEY BANK ACCT	04/08/2026	11627	POSTMASTER US POSTAL SERVICE/BMEU	POSTAGE - BULK MAIL ACCT - PERMIT	-800.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/08/2026	11628	SHINE CLEANING LLC	LIBRARY CLEANING MARCH 2026	-500.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11629	CENTRAL HUDSON	MFL- 1251 RT 9W 3/12/2026-4/13/2026	-2,283.63
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11630	FIRST-CITIZENS BANK & TRUST CO	BIZHUB C3351I FAX MACHINE LEASE	-124.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11631	KEY BANK MASTERCARD	KEY MC ACCT / EXPENSE 3/10-4/9/2026	-3,097.93
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11632	LEAF	2 KONICA C250I COPIER LEASE	-696.31
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11633	POSTMASTER US POSTAL SERVICE/BMEU	BULK MAIL PERMIT/ONE YEAR - PERMIT	-370.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11634	SYDNEY CORWIN	MILES REIMBURSE/ MHLS PROGRAM FORUM	-31.90
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11635	UTICA NATIONAL INSURANCE GROUP	MFL INSURANCE INSTALLMENT PAYMENT	-1,000.00
	L200 · GENERAL FUND/KEY BANK ACCT	04/21/2026	11636	VERIZON	TELEPHONE SERVICE MAY 2026	-204.51
						-552,601.13
Apr 26	**Building Fund**					
	H200 · BUILDING FUND/KEY BANK ACCT	04/06/2026	177	BARONE CONSTRUCTION GROUP, INC.	BF CONSTRUCTION INV # 7, PROJECT	-374,490.95
	H200 · BUILDING FUND/KEY BANK ACCT	04/06/2026	178	BUTLER ROWLAND MAYS ARCHITECTS, LLP	BF - ARCHITECT FEES - INV #14 BRMA Project	-5,082.05
	H200 · BUILDING FUND/KEY BANK ACCT	04/06/2026	179	DJ HEATING & AIR CONDITIONING INC	BF CONSTRUCTION INVOICE #8	-28,072.50
	H200 · BUILDING FUND/KEY BANK ACCT	04/06/2026	180	MID-HUDSON ELECTRICAL CONTRACTING	BF - CONSTRUCTION INVOICE 6	-141,093.80
	H200 · BUILDING FUND/KEY BANK ACCT	04/06/2026	181	METRO SOUND PROS, INC.	BF - COMMUNITY ROOM AUDIO/VIDEO CONTROL	-14,375.00
						-563,114.30

Marlboro Free Library
Profit & Loss Budget vs. Actual
July 2025 through April 2026

	Jul '25 - Apr 26	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
4160 · Appropriated Fund Balance	0.00	16,475.89	-16,475.89
L4100 · REAL PROPERTY TAXES			
L1001 · REAL PROPERTY TAXES	987,198.00	987,198.00	0.00
L2771 · PILOTS(Payments in Lieu of Tax)	5,739.92	28,000.00	-22,260.08
Total L4100 · REAL PROPERTY TAXES	992,937.92	1,015,198.00	-22,260.08
L4120 · CHARGES FOR SERVICES			
L2082LC · LCF LATE CHARGES/FINES	135.68	286.00	-150.32
L2082NR · NR NON-RESIDENT FEES	50.00	150.00	-100.00
L2082PA · PASS PASSPORT CHARGES	7,665.00	13,000.00	-5,335.00
Total L4120 · CHARGES FOR SERVICES	7,850.68	13,436.00	-5,585.32
L4130 · USE OF MONEY & PROPERTY			
L2401 · INTUSA KEY USA/DIRECT INTEREST	0.00	740.00	-740.00
Total L4130 · USE OF MONEY & PROPERTY	0.00	740.00	-740.00
L4140 · SALES OF PROP & COMP FOR LOSS			
L2650 · SEMAT SALES OF EXCESS MATERIAL	16.00	1,500.00	-1,484.00
L2665 · SEEQUIP SALE OF EXCESS EQUIPMEN	0.00	385.00	-385.00
L2670S · SAM SAM USE	1,623.49	2,500.00	-876.51
L2690LC · LOST LIBRARY CARDS	110.00	120.00	-10.00
L2690LI · LOST ITEMS	540.34	500.00	40.34
Total L4140 · SALES OF PROP & COMP FOR LOSS	2,289.83	5,005.00	-2,715.17
L4150 · GIFTS & DONATIONS			
L2705 · GFDON MISC GEN FUND DONATIONS	138.60	500.00	-361.40
L2705GF · GENERAL FUND DONATIONS	1,100.00	0.00	1,100.00
L2705GR · GRDON GRANTS ACCOUNT DONATIONS	10,001.00	0.00	10,001.00
Total L4150 · GIFTS & DONATIONS	11,239.60	500.00	10,739.60
L4160 · MISCELLANEOUS REVENUE			
L2650M · MAPSALES MAP SALES	1.20		
L2701 · REFUND PRIOR YR EXPENSES	775.94	10,000.00	-9,224.06
L2770B · SCAN REVENUE	375.00	500.00	-125.00
L2770BS · BOOK SALES REVENUE	202.12	1,200.00	-997.88
L2770C · COPY REVENUE	1,487.91	1,985.00	-497.09
L2770CD · COMPUTER SUPPLY REVENUE	0.00	332.00	-332.00
L2770F · FAX REVENUE	1,119.16	3,000.00	-1,880.84
L2770PP · PAY PHONE REVENUE/COSTUME CHG	0.00	50.00	-50.00
L2770RM · REMISC MISC REIMBURSEMENTS	1,223.86	500.00	723.86
Total L4160 · MISCELLANEOUS REVENUE	5,185.19	17,567.00	-12,381.81
L4190 · COUNTY SOURCES			
L4049 · LOCAL LIBRARY SERVICES AID	5,947.00	3,000.00	2,947.00
Total L4190 · COUNTY SOURCES	5,947.00	3,000.00	2,947.00
Total Income	1,025,450.22	1,071,921.89	-46,471.67
Gross Profit	1,025,450.22	1,071,921.89	-46,471.67
Expense			
L5000 · GENERAL FUND INTERFUND TRANSFER			
L7410gj · 720FCR CAPITAL RESERVE	3,000.00	3,000.00	0.00
L5000 · GENERAL FUND INTERFUND TRANSFER - Other	40,000.00	40,000.00	0.00
Total L5000 · GENERAL FUND INTERFUND TRANSFER	43,000.00	43,000.00	0.00
L5100 · PERSONNEL			
L7410.1 · SALARIES	322,175.71	482,240.00	-160,064.29
Total L5100 · PERSONNEL	322,175.71	482,240.00	-160,064.29
L5110 · EQUIPMENT			
L7410.2 · L7410.203B EQUIPMENT	5,366.55	14,025.89	-8,659.34
Total L5110 · EQUIPMENT	5,366.55	14,025.89	-8,659.34
L5120 · BOOKS			
L7410aa · 206 CD ROM PROD & ON-LINE SERV	6,879.68	8,145.00	-1,265.32
L7410ab · 410BA ADULT TITILES	5,364.43	19,683.00	-14,318.57
L7410ac · 410BJ JUVENILE TITLES	1,613.92	6,965.00	-5,351.08
L7410ad · 410BLH LOCAL HISTORY TITLES	75.00	500.00	-425.00
L7410ae · 410BR REFERENCE TITLES	69.23	1,000.00	-930.77
Total L5120 · BOOKS	14,002.26	36,293.00	-22,290.74

Marlboro Free Library
Profit & Loss Budget vs. Actual
July 2025 through April 2026

	Jul '25 - Apr 26	Budget	$ Over Budget
L5130 · AUDIO-VISUAL MATERIAL			
L7410ba · 411VT VIDEOTAPES/DVD	247.30	3,000.00	-2,752.70
L7410bb · 412CS COMPUTER SOFTWARE	2,071.56	6,440.00	-4,368.44
Total L5130 · AUDIO-VISUAL MATERIAL	2,318.86	9,440.00	-7,121.14
L5140 · AUDIO BOOKS & BOOK BINDING			
L7410cb · 414 AUDIO BOOKS	3,000.00	6,000.00	-3,000.00
Total L5140 · AUDIO BOOKS & BOOK BINDING	3,000.00	6,000.00	-3,000.00
L5150 · PERIODCALS & MICROFORM			
L7410da · 413A MICROFORM/FICHE;CD ROM	1,031.74	2,000.00	-968.26
L7410db · 413B PERIODICALS	2,080.55	3,000.00	-919.45
L7410dc · 413D NEWSPAPERS	831.00	1,500.00	-669.00
Total L5150 · PERIODCALS & MICROFORM	3,943.29	6,500.00	-2,556.71
L5160 · SUPPLIES,SERVICES,ARTS&CRAFTS			
L7410ea · 430AC ARTS & CRAFTS SUPPLIES	1,262.35	3,000.00	-1,737.65
L7410eb · 430C COPY SUPPLIES/SERVICE	1,515.24	14,000.00	-12,484.76
L7410ec · 430M OFFICE SUPPLIES	4,665.31	5,560.00	-894.69
L7410ed · 430SS SPECIAL SERVICES	9,355.00	11,805.00	-2,450.00
Total L5160 · SUPPLIES,SERVICES,ARTS&CRAFTS	16,797.90	34,365.00	-17,567.10
L5170 · MISCELLANEOUS EXPENSE			
L7410fa · 431 TELEPHONE	3,022.43	4,796.00	-1,773.57
L7410fb · 433 POSTAGE	3,988.91	5,505.00	-1,516.09
L7410fc · 434 PUBLICITY & PRINTING	2,750.84	3,335.00	-584.16
L7410fd · 435 TRAVEL	713.92	1,500.00	-786.08
L7410fe · 437 GUEST SPEAKERS	2,961.20	4,500.00	-1,538.80
L7410ff · 438 MEMBERSHIPS	2,108.00	3,500.00	-1,392.00
Total L5170 · MISCELLANEOUS EXPENSE	15,545.30	23,136.00	-7,590.70
L5180 · OPERATION & MAINT OF BUILDING			
L7410ga · 439 REPAIRS & MAINTENANCE	48,493.92	44,656.00	3,837.92
L7410gb · 450 FUEL & UTILITIES	17,943.76	20,358.00	-2,414.24
L7410gc · 451 CUSTODIAL SUPPLIES	1,094.92	3,378.00	-2,283.08
L7410gd · 452 REPAIRS TO BUILDING	3,330.88	18,985.00	-15,654.12
L7410gf · 454 INSURANCE	10,747.71	12,000.00	-1,252.29
L7410gg · 720F REPAIR/RESERVE	4,850.00	11,421.00	-6,571.00
L7410gh · 900C CONFERENCE	1,716.30	3,500.00	-1,783.70
L7410gi · 900L LEGAL FEES	2,000.00	2,000.00	0.00
Total L5180 · OPERATION & MAINT OF BUILDING	90,177.49	116,298.00	-26,120.51
L5190 · EMPLOYEE BENEFITS			
L9010.0 · N.Y.S. RETIREMENT	0.00	69,721.00	-69,721.00
L9030.8 · SOCIAL SECURITY	24,646.62	36,892.00	-12,245.38
L9040.8 · WORKERS COMPENSATION INSURANCE	1,398.36	3,165.00	-1,766.64
L9050.8 · UNEMPLOYMENT INSURANCE	0.00	500.00	-500.00
L9060.8 · HEALTH/DENTAL INSURANCE	0.00	190,346.00	-190,346.00
Total L5190 · EMPLOYEE BENEFITS	26,044.98	300,624.00	-274,579.02
L5200 · DEBT SERVICES			
L9788.6 · LEASE PRINCIPLE	8,037.34	0.00	8,037.34
L9788.7 · LEASE INTEREST	1,024.66	0.00	1,024.66
Total L5200 · DEBT SERVICES	9,062.00	0.00	9,062.00
Total Expense	551,434.34	1,071,921.89	-520,487.55
Net Ordinary Income	474,015.88	0.00	474,015.88
Net Income	474,015.88	0.00	474,015.88

Marlboro Free Library

Tutor Policy

The Marlboro Free Library welcomes tutors and students as part of the Library's mission to encourage lifelong learning. The following policy is intended to provide balance between the use of the Library by tutors and their students, and the use of the Library by other members of the community.

- Tutors are not endorsed by the Library. The Library does not sponsor, recommend, or assume liability or responsibility for the work and/or activities of the tutor and all arrangements must be made between the student/guardian and the tutor. The tutor is responsible for establishing communication protocols for their students and their guardian. The Library staff is not responsible for making or canceling tutoring sessions nor taking or relaying messages for tutors.

- Tutors may not publish or distribute advertising or letters identifying the Library as their place of doing business or imply Library sponsorship or endorsement of their professional activities.

- Tutors are responsible for the behavior of their students while in the Library and as such, tutors and their students are expected to fully comply with the Library's *Code of Conduct Policy*. Tutoring sessions are expected to be kept quiet in order to not interfere with other patrons' use of the Library. The Library reserves the right to ask a tutor to stop the tutoring session if it is disruptive to the functioning of the Library, or if their student does not comply with the Library's *Code of Conduct Policy*. The tutor shall be responsible for the students' compliance to Library policies.

- Tutors are responsible for waiting with the student after the session ends until the student's guardian arrives. The Library assumes no responsibility for children left unattended.

- Tutoring space is available first-come, first-served. The Library is not obligated to accommodate any tutor on a regularly scheduled basis. The Library reserves the right to ask tutoring to cease if the space being used is needed for other library purposes.

- Tutoring is prohibited in the Teen Space and Local History/Small Meeting Room.

- Tutors may be asked to share a workspace with another tutor/student.

Based on policies from the Warner Library, Ossining Public Library, Scarsdale Public Library, and the Farmingdale Public Library.

Marlboro Free Library Tutor Policy

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- Tutors are not endorsed by the Library. The Library does not sponsor, recommend, or assume liability or responsibility for the work and/or activities of the tutor, and all arrangements must be made between the student/guardian and the tutor. The tutor is responsible for establishing communication protocols for their students and their guardians. The Library staff is not responsible for making or canceling tutoring sessions, nor for taking or relaying messages for tutors.
- Tutors may not **represent the Library as their business address in any advertising or communications, nor**imply Library sponsorship or endorsement of their professional activities **in any medium, including online platforms and directories.**
- Tutors are responsible for the behavior of their students while in the Library and, as such, tutors and their students are expected to fully comply with the Library's Code of Conduct Policy. Tutoring sessions are expected to be kept quiet in order to not interfere with other patrons' use of the Library. The Library reserves the right to ask a tutor to stop the tutoring session if it is disruptive to the functioning of the Library, or if their student does not comply with the Library's Code of Conduct Policy. **Failure to comply with this policy may result in the loss of tutoring privileges for the tutor and/or the student. If a tutor or student repeatedly disregards these guidelines, the Library Board of Trustees reserves the right to permanently disallow tutoring privileges.**
- Tutors are responsible for **the supervision of their students for the duration of the tutoring session and until the student is released to a parent or guardian. Students under the age of 12 may not be left alone in the Library at any time, including before a session begins or after it ends. Tutors may not depart the Library before a student's parent or guardian has arrived. A tutor who abandons a student in the Library in violation of this provision may lose tutoring privileges permanently and may be barred from the Library.**The Library assumes no responsibility for children left unattended.
- **Tutors may work with a maximum of two (2) students per session in the Library.**
- Tutoring space is available first-come, first-served. The Library is not obligated to accommodate any tutor on a regularly scheduled basis. The Library reserves the right to ask tutoring to cease if the space being used is needed for other library purposes. **Tutors working with students near the end of the day are asked to conclude their sessions and vacate the Library fifteen (15) minutes before closing time.**
- Tutoring is prohibited in the Teen Space and Local History/Small Meeting Room. Tutors may be asked to share a workspace with another tutor/student.

Adopted by the Board of Trustees: _____ *Effective Date:* _____ *Next Review Date:* _____

Summary of changes & reasoning:

Bullet 2 — advertising restriction revised "Place of doing business" was legally ambiguous and could inadvertently penalize a tutor who simply and accurately listed the Library as a meeting location on a platform like Wyzant or Care.com without implying endorsement. The revised language targets the actual concern — falsely representing the Library as a business address — and explicitly extends the restriction to online platforms and directories, where tutoring advertising most commonly occurs today.

Bullet 3 — enforcement ladder added The original policy described expectations and permitted staff to stop a disruptive session in the moment, but stated no consequence for violations and no mechanism for addressing repeat offenders. Without defined consequences, the Library's leverage was limited and ad hoc enforcement decisions could expose it to claims of arbitrary or inconsistent treatment, a particular concern for a government entity subject to equal protection principles. The added language gives both a graduated consequence (loss of privileges) and an institutional backstop (Board authority to permanently revoke access).

Bullet 4 — child supervision language strengthened The original language required tutors to wait with students until a guardian arrived but stated no consequence for non-compliance, specified no age threshold, and did not address supervision before a session begins. As a government entity in New York, the Library faces duty-of-care considerations regarding children that make this the area of greatest legal exposure in the policy. The revised language adds an age-12 threshold consistent with peer library policies, extends supervision obligations to cover the pre-session period, makes the departure prohibition explicit, and states a consequence for abandonment — giving the Library both a deterrent and a documented basis for action.

New bullet — two-student maximum The original policy placed no limit on the number of students a tutor could work with simultaneously. Without a cap, a tutor could effectively convert a library table into a classroom, interfering with other patrons and straining shared space. A two-student maximum is consistent with peer library policies and reinforces the Library's character as a shared public space rather than a tutoring center.

Bullet 5 — closing time provision added The original policy had no provision addressing the end of the Library's operating day, creating an operational gap where tutors could linger and complicate closing procedures. The fifteen-minute provision is drawn from peer library practice and gives staff a clear, defensible rule to apply consistently at closing time.

Footer — adoption and review block added The original policy had no indication of when it was adopted, by whom, or when it should be reviewed. These are standard elements of institutional policy documents. Their absence could undermine the policy's credibility if challenged and makes it harder to track whether the policy remains current. The footer also documents Board of Trustees approval, which is the appropriate governance mechanism for a public library policy in New York.

Definition of "tutor" was not added, but the lack of one does create possible ambiguity

ZAMBITO LANDSCAPING & LAWN MAINTENANCE
P.O. BOX 297 IDLEWILD ROAD
MARLBORO, NY 12542-0297

(914) 236-3349

Date Printed:	04/21/26
Date Requested:	04/20/26
Date Given:	04/21/26
Map Location:	
Estimator:	DJZ
Total Area:	_____...
Estimate #:	83-2

MARLBORO FREE LIBRARY
P.O.BOX 780 RTE. 9W
MARLBORO, NY 12542-0780

Home:(845) 706-5834 LYNDSY
Work:(914) 474-0849 LOIS

DEAR MISS LYNDSY & STAFF:

REMOVAL OF EXISTING DRIVEWAY:

1. REMOVE EXISTING BLACK TOP DRIVEWAY AND BUSHES.
2. DISPOSE OF DEBRIS.
3. FILL EXCAVATED AREAS WITH FILL MATERIAL.
4. BRING AREAS TO GRADE.
5. CAP DISTURBED AREAS WITH SCREENED TOP SOIL.
6. SPREAD MATERIAL,RAKE,SEED STRAW.
7. CLEAN-UP SITE

*(1 DAY/EXCAVATOR)
*(1 DAY/TRACK LOADER)
*(1 DAY/DUMP TRUCK)

ALL MATERIALS,EQUIPMENT,DISPOSAL FEES AND LABOR.....$4,700.

Special Instructions:
BUSINESS LIABILITY AND WORKER'S COMP
INSURANCE AVAILABLE AT YOUR REQUEST.

ZAMBITO LANDSCAPING & LAWN MAINTENANCE
P.O. BOX 297 IDLEWILD ROAD
MARLBORO, NY 12542-0297

(914) 236-3349

Date Printed:	04/21/26
Date Requested:	04/20/26
Date Given:	04/21/26
Map Location:	
Estimator:	DJZ
Total Area:	_____
Estimate #:	83-4

MARLBORO FREE LIBRARY
P.O.BOX 780 RTE. 9W
MARLBORO, NY 12542-0780

Home:(845) 706-5834 LYNDSY
Work:(914) 474-0849 LOIS

DEAR MISS LYNDSY & STAFF:

REMOVAL OF TREES

1. CUT DOWN AND REMOVE (3) TREES,INCLUDING REMOVAL OF STUMPS.
2. DISPOSE OF ALL DEBRIS.
3. OBTAIN,DELIVER AND SPREAD TOP SOIL TO FILL STUMP HOLES IN.
4. SEED AND STRAW ALL DISTURBED AREAS.
5. CLEAN-UP SITE.

*(1/2 DAY/EXCAVATOR)
*(1/2 DAY/DUMP TRUCK)

ALL MATERIALS,EQUIPMENT,DISPOSAL FEE AND LABOR.....$2,800.

Special Instructions:
BUSINESS LIABILITY AND WORKER'S COMP
AVAILABLE AT YOUR REQUEST.

Tech

Acoustics	ASTM C 423-17: Type A
Fire Rating	ASTM E-84 - Class A
VOC	ASTM D5116 Compliant

Acoustic Rating

9mm Tile	NRC = 0.25
18mm Tile	NRC = 0.40

Carved wall tile NRC varies depending on field conditions and arrangement. Contact Turf for testing details.

Details

Lead Time	Check the Turf website for current lead times.
Warranty	Five (5) years
Maintenance	Vacuum to remove any particulate matter and air-borne debris or dust. Compressed air can be used to dust the material in difficult to reach areas for large assemblies. Contact us for more information relative to spot cleaning.
Weight	Turf products cannot support the weight of any other items in field.
Trademarks	Turf®, FeltLock™, GridLock™, T™ are trademarks of Turf Design, Inc. and/or its affiliates © 2025 Turf Design Inc. Printed in the United States of America

Certifications

Declare.

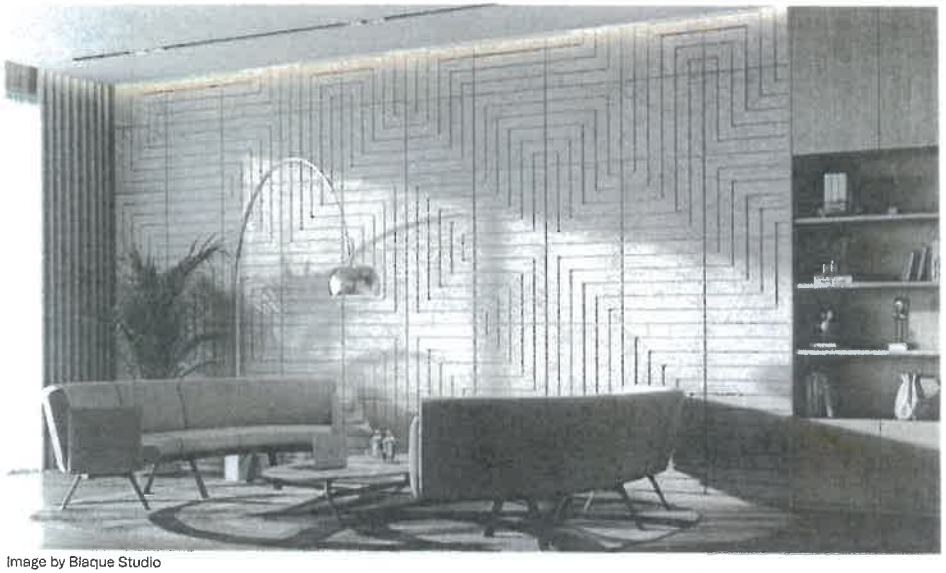


Image by Blaque Studio

Image by Blaque Studio

Installation & Field Trim Guide

Labyrinth is designed for a quick and easily install, and can accommodate trimming in field — just follow this simple guide.

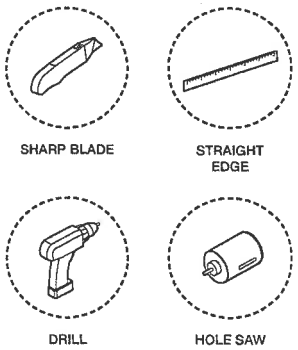
This guide shows Labyrinth with Turf applied adhesive backing. Alternatively tiles can be installed with construction grade adhesive specified by the contractor.

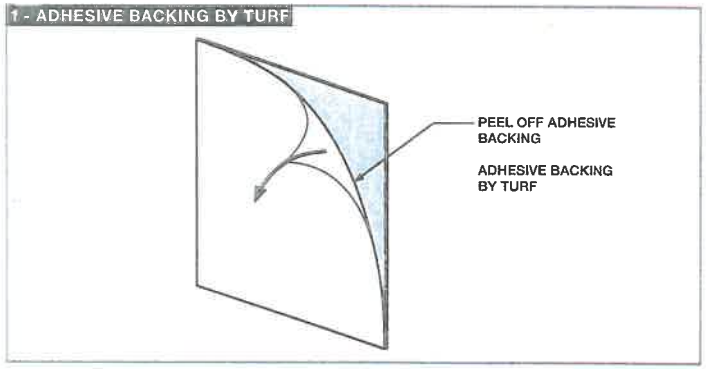
Please note, prep the wall surface before application. Clean the surface of any dust or loose debris, making sure the surface is dry before application.

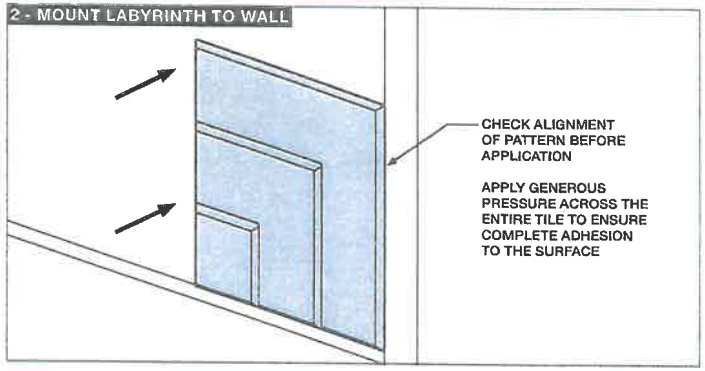
Follow the link below for more detailed information on adhering Turf products to walls.

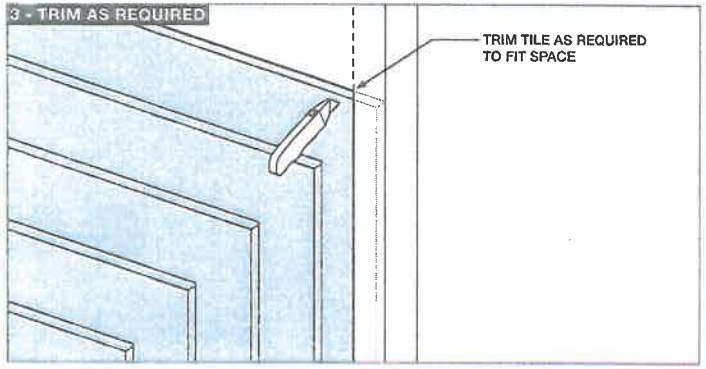
Turf Adhesives Guide

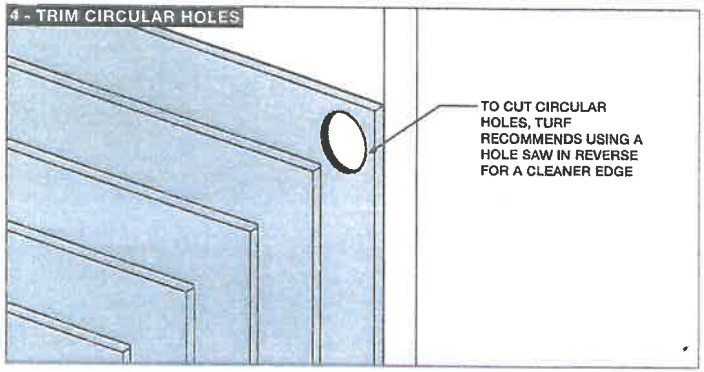
Tools Required











Carved Wall Tile

Labyrinth

Noise gets lost

Patterned passageways make walls Labyrinths. Create maze-like squares or stacks; or mix tiles to craft complex networks — whatever the layout, noise gets lost.

Image by Blaque Studio

TURF

How To Specify

Key Information

Labyrinth can coil through your space in a variety of ways. Consider these questions as you design your layout.

If shop drawings are required for your project, please follow steps 1 - 5.

Fast Track

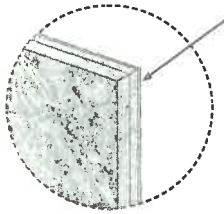
If you're looking to expedite your project, this product is available as Turf Fast Track!

Using Fast Track, our standard lead time for shop drawings is eliminated allowing the project to move directly into production.

Please note, installation and seaming drawings are not included in this process.

Turf recommends 10-15% additional tiles to cover overage / attic stock.

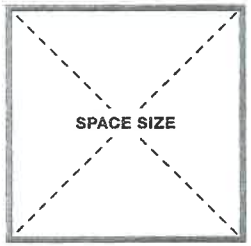
Texture Edge Detail



Please note, all cut edges will reveal the base color of the felt if using a 9mm Wood or Stone Texture.

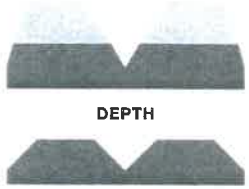
ST34 Granite used as an example above.

1



What are the dimensions of the space?

2



9mm or 18mm depth?

PAGE 3

3

Will Labyrinth need adhesive backing or non-adhesive?

PAGE 3

4

What is the proposed layout?

PAGE 4-6

5

What is the color or texture?

PAGE 9-11

1. 9mm or 18mm depth?
2. 12" x 12", 24" x 24" tiles or both?
3. Do you need Corner tiles, Straight tiles or both?
4. Do you want adhesive backing by Turf, or construction adhesive by others?
5. What is the color of the tiles?
6. How many tiles do you need?
7. Do you want to include any additional product for overage or attic stock?

Dimensions

Standard Tiles	12"W x 12"L, 24"W x 24"L
Standard Depths	9mm, 18mm
Tile Types	Corner, Straight
	See our Typical Layouts pages for more information on tiles.

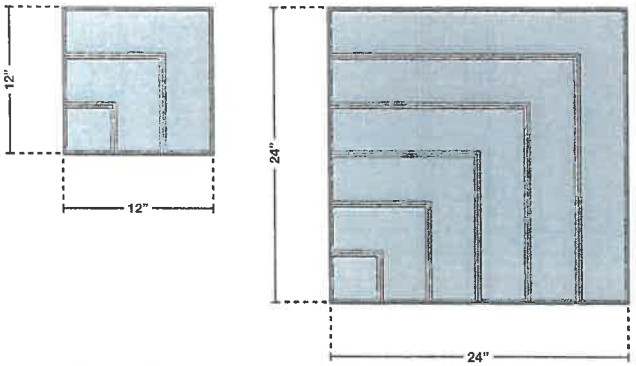
Connection Options

Standard Connection	Adhesive backing by Turf
Connection By Others	Construction adhesive
	Tiles can be installed with construction grade adhesive specified by the contractor.

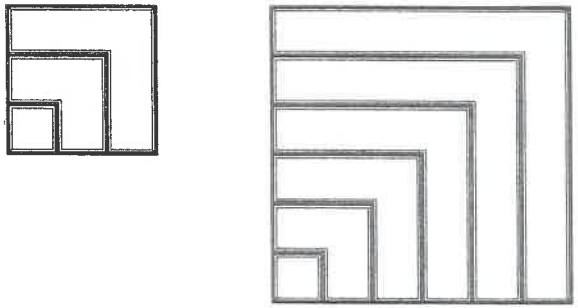
Color

9mm Palette	Labyrinth can be specified in any of our 9mm felt colors or textures.
	See Section Details on this page for more information.

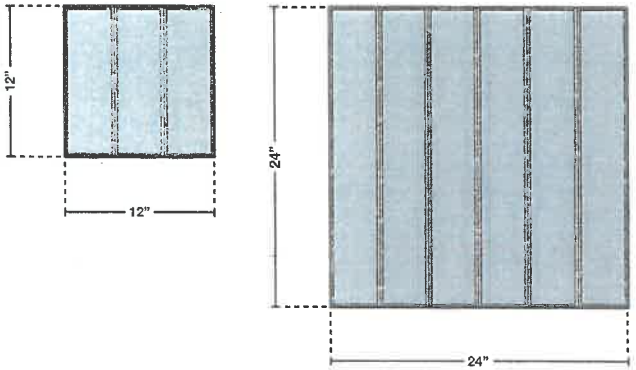
9MM CORNER



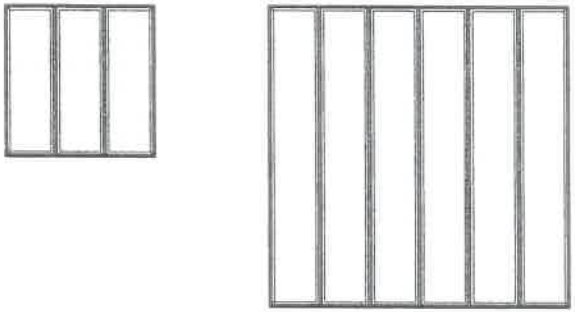
18MM CORNER



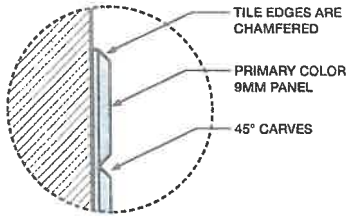
9MM STRAIGHT



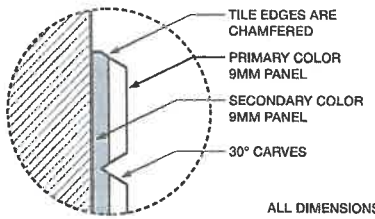
18MM STRAIGHT



9MM SECTION DETAIL



18MM SECTION DETAIL

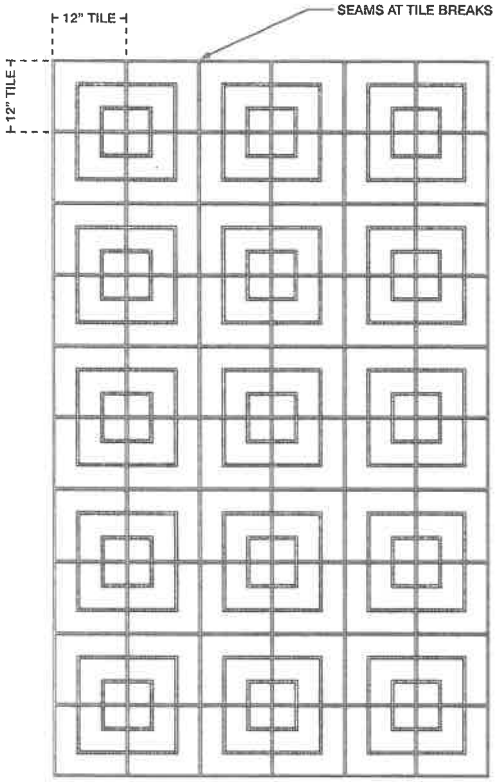


ALL DIMENSIONS NOMINAL UNLESS NOTED OTHERWISE

Typical Layouts - 12" Tiles

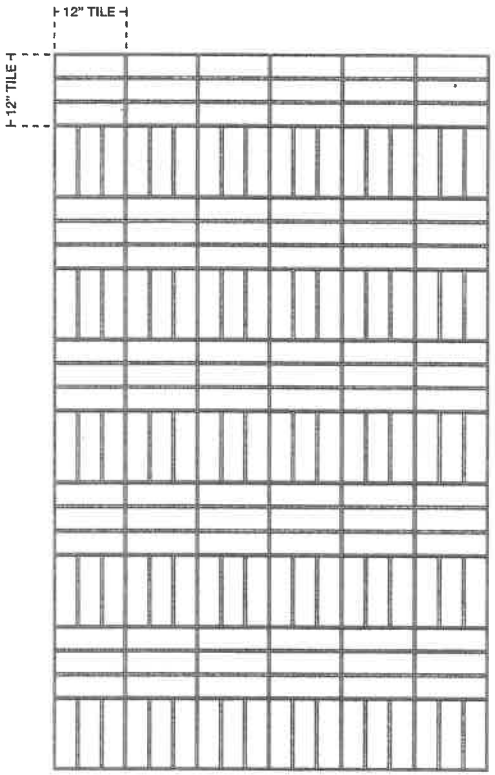
12" Corner Tile - Square

Symmetrical quadrilaterals span Labyrinth's Square layout. Using only the 12" corner tile, build a series of contained micro-mazes.



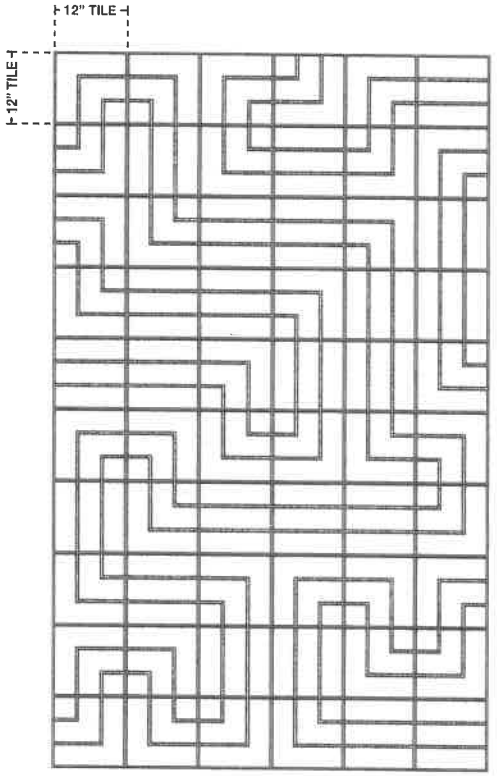
12" Straight Tile - Stack

Rectangular sets of three alternate direction in Labyrinth's Stack layout. Using only the 12" straight tile, create a series of linear stacked shapes.



12" Mix

A web of pathways intersect in Labyrinth's 12" Mix layout. Combine 12" straight and corner tiles in different orientations to create a maze-like effect.

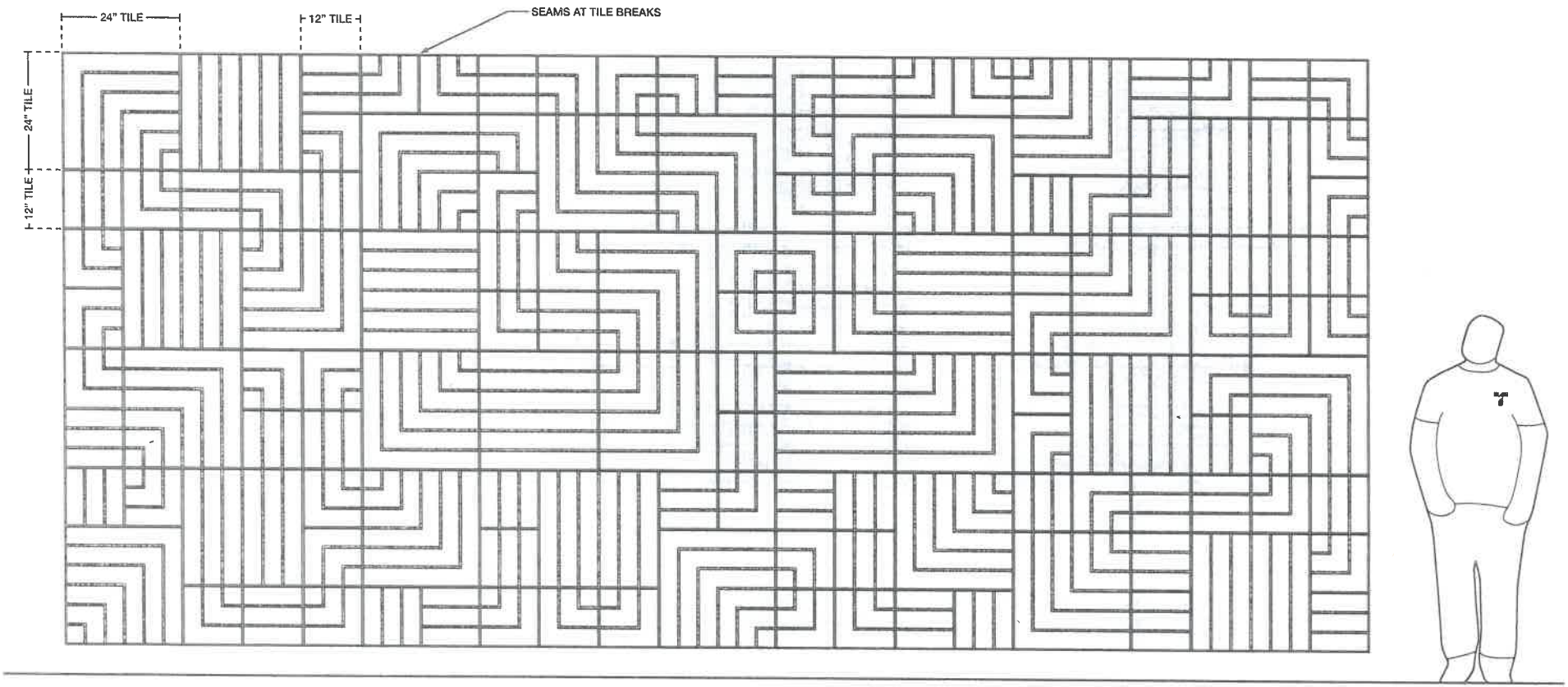


ALL DIMENSIONS NOMINAL UNLESS NOTED OTHERWISE

Typical Layout - All Tiles

All Tiles - Mix

The maze gets most complex in Labyrinth's All Tiles Mix layout. Combine 12" and 24" straight and corner tiles in different orientations to create a network that draws in eyes and traps noise.

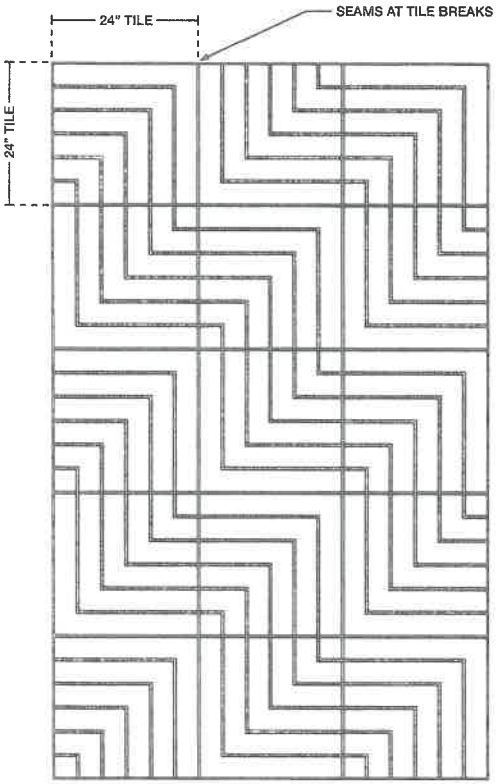


ALL DIMENSIONS NOMINAL UNLESS NOTED OTHERWISE

Typical Layouts - 24" Tiles

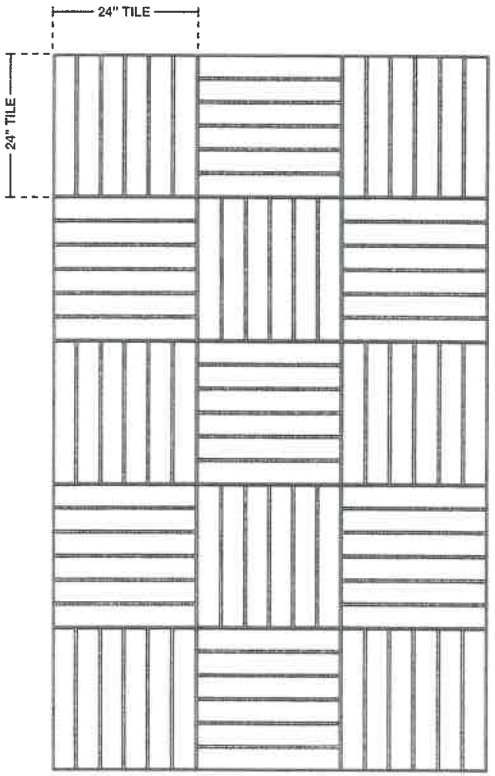
24" Corner Tile - Zig-Zag

Angular lines cut through Labyrinth's Zig-Zag layout. Using only the 24" corner tile, create a sense of motion through a series of zigs and zags.



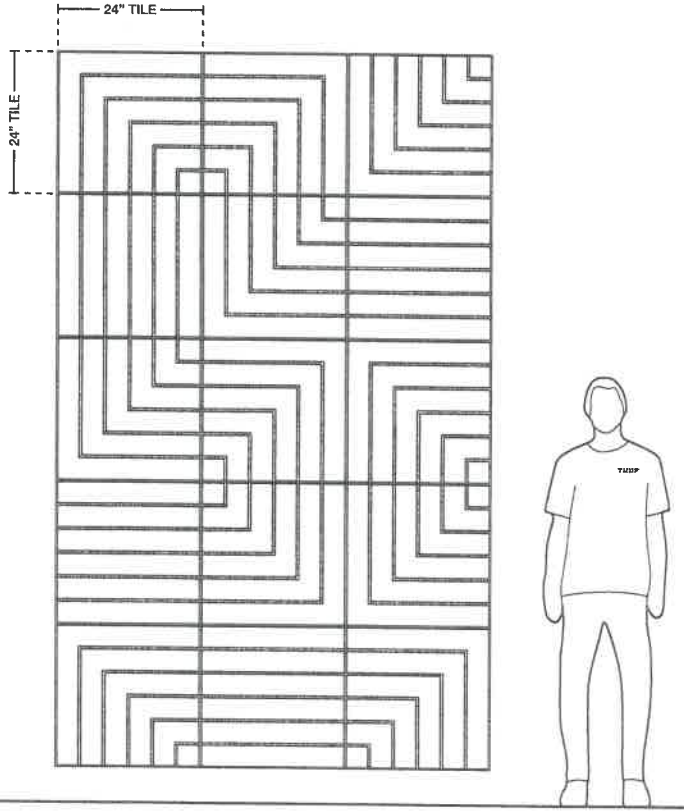
24" Straight Tile - Crosshatch

A patchwork of parallel lines take shape in Labyrinth's Crosshatch layout. Using only the 24" straight tile, vertical and horizontal strokes create a series of squares.



24" Mix

Zoom in on a network of passages in Labyrinth's 24" Mix layout. Combine 24" straight and corner tiles for a large-scale version of the 12" Mix's maze-like effect.



ALL DIMENSIONS NOMINAL UNLESS NOTED OTHERWISE

DESCRIPTION OF ADDITIONAL WORK REQUESTED

Reference No.: T&M 001- 009
Date: April 26, 2026
Contractor: MID-HUDSON ELECTRICAL CONTRACTING
Project Name: Marlboro Free Library Addition & Interior Renovation Project
Project Location: 1251 Route 9W, Marlboro, NY 12542
Labor Billing Rate: $125.00 per hour

Purpose of Additional Work Request

This document is submitted as a formal description of additional work requested beyond the original contract scope for the Marlboro Free Library Addition & Interior Renovation Project. All work described herein is to be performed on a **Time and Material (T&M) basis** at the labor billing rate noted below, with material costs billed at actual cost. All work shall be performed in accordance with applicable electrical codes, project specifications, and existing field conditions.

Detailed Scope of Additional Work

Item No.	Description of Work	Labor Hours	Labor Cost	Material Cost	Total Cost
1	Furnish and install a dedicated circuit and associated wiring for the water fountain.	5	$625.00	$350.00	$975.00
2	Remove and repair damaged underground conductors and existing PVC junction box serving the front sign and site lighting. Furnish and install one new 12" x 12" Quazite box with new terminations. ***This item excludes full replacement of underground conductors.***	12	$1,500.00	$1,200.00	$2,700.00
3	Furnish and install temporary electrical baseboard heating unit in the electrical/ mechanical room.	2	$250.00	$250.00	$500.00 -500
4	Furnish and install three (3) line-voltage thermostats for restroom heating units.	6	$750.00	$450.00	$1,200.00
5	Furnish and install replacement breaker in Panel P2.	3	$375.00	$1,200.00	$1,575.00
6	Furnish and install dedicated circuits for projector and projector screen.	6	$750.00	$300.00	$1,050.00
7	Furnish and install additional power and phone outlet in staff area.	3	$375.00	$500.00	$875.00
8	Furnish and install additional CAT 6 cabling for two (2) new security cameras.	4	$500.00	$650.00	$1,150.00
9	Remove existing CCTV and security cabling throughout the building (two-man crew).	8	$1,000.00	$0.00	$1,000.00
	ESTIMATED TOTAL (TIME & MATERIAL BASIS)	**49**	**$6,125.00**	**$4,900.00**	**$11,025.00**

Time and Material Billing Basis

Labor Rate: $125.00 per hour
Estimated Labor Hours: 49 Hours
Estimated Labor Cost: $6,125.00
Estimated Material Cost: $4,900.00

Estimated Total Cost: $11,025.00 - $0.5 - 10,525

Final billing shall be based on actual labor hours expended and actual material costs incurred.

Terms and Conditions

1. This Change Order covers only the work specifically described herein.
2. Any unforeseen conditions, concealed damages, or owner-requested additions beyond this scope shall be subject to additional pricing and written authorization.
3. Full replacement of underground conductors associated with site lighting is specifically excluded unless approved under separate written authorization.
4. Work will be scheduled in coordination with the project construction schedule.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Marlboro Free Library
1251 Route 9W
Marlboro NY 12542

PROJECT: Marlboro Free Library
Addition & Interior Improvement
1251 Route 9W
Marlboro NY 12542

APPLICATION NO.: 9
PERIOD TO: 4/30/2026

Distribution To:
- ☐ OWNER
- ☐ CONSTRUCTION MANAGER
- ☐ ARCHITECT
- ☐ CONTRACTOR
- ☐ FIELD
- ☐ OTHER

FROM CONTRACTOR: DJ Heating & Air Conditioning Inc
1409 Route 9W
Marlboro NY 12542

VIA CONSTRUCTION CONTRACTOR:

Contract Date:
PROJECT NOS:

CONTRACT FOR: HVCA/Mechanical

VIA ARCHITECT: Butler Rowland Mays Architects, LLP

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 647,000.00
2. Net change by Change Orders		$ 1,925.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)		$ 648,925.00
4. TOTAL COMPLETED & STORED TO DATE		$ 539,875.00
5. RETAINAGE:		
a. 5 % of Completed Work (Columns D + E on G703)	$ 26,993.75	
b. ____ % of Stored Material (Column F on G703)	$	
Total Retainage (Line 5a + 5b or Total in Column I of G703)		$ 26,993.75
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)		$ 512,881.25
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 403,678.75
8. CURRENT PAYMENT DUE		$ 109,202.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$ 136,043.75	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month		
TOTALS	0.00	0.00
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: D.J. Heating & Air Conditioning, Inc.

By: _____ Date: April 30 2026

State of: New York
County of: Ulster
Subscribed and swom to before me this 20th day April 2026

COURTNEY ROSE DEHN
Notary Public, State of New York
Registration NO. 01DE6282438
Qualified in Ulster County
My Commission Expires May 28, 2029

Notary Public:
My Commission expires: May 28, 2029

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising the application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 109,202.50
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: 4/21/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side) PAGE 1 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 9
APPLICATION DATE: 4/20/2026
PERIOD TO: 4/30/2026
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK Schedule of Values	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
1	Bonds and Insurances	10,000.00	10,000.00			10,000.00	100%	0.00	500.00
2	Mobilization	5,000.00	5,000.00			5,000.00	100%	0.00	250.00
3	Submittals and Shop Drawings	6,000.00	3,000.00	3,000.00		6,000.00	100%	0.00	300.00
4	Close-out documents	6,500.00				0.00	0%	6,500.00	0.00
5	Punch list	6,500.00				0.00	0%	6,500.00	0.00
6	**Grant #1 - Meeting Room & Vestibule**								
7	Demo	7,000.00	7,000.00			7,000.00	100%	0.00	350.00
8	RTUs - Labor	8,000.00	4,000.00	2,400.00		6,400.00	80%	1,600.00	320.00
9	RTUs - Material	96,000.00	96,000.00			96,000.00	100%	0.00	4,800.00
10	Electric Heaters - Labor	1,000.00		1,000.00		1,000.00	100%	0.00	50.00
11	Electric Heaters - Material	1,000.00	1,000.00			1,000.00	100%	0.00	50.00
12	Exhaust Fans - Labor	1,000.00	800.00	200.00		1,000.00	100%	0.00	50.00
13	Exhaust Fans - Material	1,500.00	1,500.00			1,500.00	100%	0.00	75.00
14	Ductwork Fabrication	13,000.00	9,750.00	1,950.00		11,700.00	90%	1,300.00	585.00
15	Ductwork Installation	13,000.00	9,750.00	1,950.00		11,700.00	90%	1,300.00	585.00
16	Registers and Grilles - Labor	2,500.00		1,875.00		1,875.00	75%	625.00	93.75
17	Registers and Grilles - Material	2,500.00	2,500.00			2,500.00	100%	0.00	125.00
18	Insulation - Labor	2,500.00		2,250.00		2,250.00	90%	250.00	112.50
19	Insulation - Material	1,500.00		1,350.00		1,350.00	90%	150.00	67.50
20	Controls - Labor	6,000.00				0.00	0%	6,000.00	0.00
21	Controls - Material	6,000.00				0.00	0%	6,000.00	0.00
22	Testing and Balancing	2,000.00				0.00	0%	2,000.00	0.00
23	**Grant #3 - Mechanical Upgrades**								
24	Demo	15,000.00		6,000.00		6,000.00	40%	9,000.00	300.00
25	RTUs - Labor	27,000.00		21,600.00		21,600.00	80%	5,400.00	1,080.00
26	RTUs - Material	144,000.00	144,000.00			144,000.00	100%	0.00	7,200.00
27	ERVs - Labor	4,000.00	4,000.00			4,000.00	100%	0.00	200.00
28	ERVs - Material	4,000.00	4,000.00			4,000.00	100%	0.00	200.00
29	Split Systems - Labor	22,000.00	7,700.00	9,900.00		17,600.00	80%	4,400.00	880.00
30	Split Systems - Material	33,000.00	33,000.00			33,000.00	100%	0.00	1,650.00
31	Electric Heaters - Labor	1,000.00				0.00	0%	1,000.00	0.00
32	Electric Heaters - Material	3,000.00	3,000.00			3,000.00	100%	0.00	150.00
	Sub total	451,500.00	346,000.00	53,475.00	0.00	399,475.00	88%	52,025.00	19,973.75

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side) PAGE 1 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK Schedule of Values	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
33	**Grant #3 - Mechanical Upgrades Cont'd**								
34	Exhaust Fans - Labor	2,000.00		2,000.00		2,000.00	100%	0.00	100.00
35	Exhaust Fans - Material	4,000.00	4,000.00			4,000.00	100%	0.00	200.00
36	Ductwork Fabrication	26,000.00	6,500.00	9,100.00		15,600.00	60%	10,400.00	780.00
37	Ductwork Installation	26,000.00	6,500.00	9,100.00		15,600.00	60%	10,400.00	780.00
38	Registers and Grilles - Labor	3,000.00		1,800.00		1,800.00	60%	1,200.00	90.00
39	Registers and Grilles - Material	2,500.00	2,500.00			2,500.00	100%	0.00	125.00
40	Insulation - Labor	4,000.00		2,400.00		2,400.00	60%	1,600.00	120.00
41	Insulation - Material	2,000.00		1,200.00		1,200.00	60%	800.00	60.00
42	Controls - Labor	9,000.00				0.00	0%	9,000.00	0.00
43	Controls - Material	3,000.00				0.00	0%	3,000.00	0.00
44	Testing and Balancing	2,000.00				0.00	0%	2,000.00	0.00
45									
46	**Grant #4 - Children's Library**								
47	Demo	7,000.00	7,000.00			7,000.00	100%	0.00	350.00
48	RTUs - Labor	8,000.00		8,000.00		8,000.00	100%	0.00	400.00
49	RTUs - Material	48,000.00	48,000.00			48,000.00	100%	0.00	2,400.00
50	Ductwork Fabrication	13,000.00		13,000.00		13,000.00	100%	0.00	650.00
51	Ductwork Installation	13,000.00		13,000.00		13,000.00	100%	0.00	650.00
52	Registers and Grilles - Labor	2,500.00		1,875.00		1,875.00	75%	625.00	93.75
53	Registers and Grilles - Material	2,500.00	2,500.00			2,500.00	100%	0.00	125.00
54	Insulation - Labor	2,500.00				0.00	0%	2,500.00	0.00
55	Insulation - Material	1,500.00				0.00	0%	1,500.00	0.00
56	Controls - Labor	9,000.00				0.00	0%	9,000.00	0.00
57	Controls - Material	3,000.00				0.00	0%	3,000.00	0.00
58	Testing and Balancing	2,000.00				0.00	0%	2,000.00	0.00
59									
60	CO001 Control Board	1,925.00	1,925.00			1,925.00	100%	0.00	96.25
61									
62									
	Sub total	197,425.00	78,925.00	61,475.00	0.00	140,400.00	71%	57,025.00	7,020.00

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side) PAGE 1 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK Schedule of Values	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
63									
64									
65									
66									
67									
68									
69									
70									
71									
72									
73									
74									
75									
76									
	Subtotal	0.00	0.00	0.00	0.00	0.00	#DIV/0!	0.00	0.00
	Total	648,925.00	424,925.00	114,950.00	0.00	539,875.00	83%	109,050.00	26,993.75

TO OWNER/CLIENT:

Marlboro Free Library
1251 Route 9W
Marlboro, New York 12542

FROM CONTRACTOR:

Barone Construction Group, Inc
23 New Paltz Rd. P.O. Box 876
Highland, New York 12528

CONTRACT FOR: General Construction

PROJECT:

Marlboro Free Library - Addition & Interior Renovations
1251 Route 9W
Marlboro, New York 12542

VIA ARCHITECT/ENGINEER:

Butler Rowland Mays Architects, LLP (Butler Rowland Mays Architects, LLP)
57 West High Street
Ballston Spa, New York 12020

APPLICATION NO: 8
INVOICE NO: 8
PERIOD: 04/01/26 - 04/30/26
PROJECT NO: GC-25-106
CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum		$1,545,000.00
2.	Net change by change orders		$71,572.00
3.	Contract Sum to date (Line 1 ± 2)		$1,616,572.00
4.	Total completed and stored to date (Column G on detail sheet)		$1,252,687.00
5.	Retainage:		
	a. 5.00% of completed work	$62,634.37	
	b. 0.00% of stored material	$0.00	
	Total retainage (Line 5a + 5b or total in column I of detail sheet)		$62,634.37
6.	Total earned less retainage (Line 4 less Line 5 Total)		$1,190,052.63
7.	Less previous certificates for payment (Line 6 from prior certificate)		$1,034,276.38
8.	Current payment due:		$155,776.25
9.	Balance to finish, including retainage (Line 3 less Line 6)		$426,519.37

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	$71,572.00	$0.00
Total approved this month:	$0.00	$0.00
Totals:	$71,572.00	$0.00
Net change by change orders:	$71,572.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Barone Construction Group, Inc

By: _____ Date: 4/28/26

State of: New York
County of: Ulster
Subscribed and sworn to before me this 28th day of April 2026
Notary Public: _____
My commission expires: 10/20/28

MATTHEW C ROCKETT
NOTARY PUBLIC-STATE OF NEW YORK
No. 01RO6195377
Qualified in Dutchess County
My Commission Expires 10/20/28

ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: $155,776.25

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: 4/30/2026

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 8
APPLICATION DATE: 4/30/2026
PERIOD: 04/01/26 - 04/30/26

Contract Lines

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1		Bonds/Insurance	$40,000.00	$40,000.00	$0.00	$0.00	$40,000.00	100.00%	$0.00	$2,000.00
2		General Conditions	$99,000.00	$59,400.00	$14,850.00	$0.00	$74,250.00	75.00%	$24,750.00	$3,712.50
3		Meeting Room & Vestibule	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
4		Erosion Control	$5,000.00	$5,000.00	$0.00	$0.00	$5,000.00	100.00%	$0.00	$250.00
5		Site Removals	$19,000.00	$19,000.00	$0.00	$0.00	$19,000.00	100.00%	$0.00	$950.00
6		Building Excavation Labor	$5,000.00	$5,000.00	$0.00	$0.00	$5,000.00	100.00%	$0.00	$250.00
7		Building Excavation Material	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
8		Sidewalk Prep Labor	$4,500.00	$4,050.00	$0.00	$0.00	$4,050.00	90.00%	$450.00	$202.50
9		Sidewalk Prep Material	$2,500.00	$2,250.00	$0.00	$0.00	$2,250.00	90.00%	$250.00	$112.50
10		Grading Parking Lot Labor	$2,500.00	$2,500.00	$0.00	$0.00	$2,500.00	100.00%	$0.00	$125.00
11		Grading Parking Lot Material	$5,000.00	$5,000.00	$0.00	$0.00	$5,000.00	100.00%	$0.00	$250.00
12		Concrete Sidewalks/Curbs Labor	$25,000.00	$23,750.00	$0.00	$0.00	$23,750.00	95.00%	$1,250.00	$1,187.50
13		Concrete Sidewalks/Curbs Material	$10,000.00	$9,500.00	$0.00	$0.00	$9,500.00	95.00%	$500.00	$475.00
14		Asphalt Paving Labor	$15,000.00	$15,000.00	$0.00	$0.00	$15,000.00	100.00%	$0.00	$750.00
15		Asphalt Paving Material	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100.00%	$0.00	$1,500.00
16		Retaining Wall Labor	$35,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$35,000.00	$0.00
17		Retaining Wall Material	$29,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$29,500.00	$0.00
18		Site Restoration	$15,000.00	$4,500.00	$0.00	$0.00	$4,500.00	30.00%	$10,500.00	$225.00
19		Concrete Footing Labor	$5,500.00	$5,500.00	$0.00	$0.00	$5,500.00	100.00%	$0.00	$275.00
20		Concrete Footing Material	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
21		Concrete Foundation Labor	$15,000.00	$15,000.00	$0.00	$0.00	$15,000.00	100.00%	$0.00	$750.00
22		Concrete Foundation Material	$4,500.00	$4,500.00	$0.00	$0.00	$4,500.00	100.00%	$0.00	$225.00
23		Concrete Slab-on-Grade Labor	$7,500.00	$7,500.00	$0.00	$0.00	$7,500.00	100.00%	$0.00	$375.00
24		Concrete Slab-on-Grade Material	$5,500.00	$5,500.00	$0.00	$0.00	$5,500.00	100.00%	$0.00	$275.00
25		Rebar Labor	$2,500.00	$2,500.00	$0.00	$0.00	$2,500.00	100.00%	$0.00	$125.00
26		Rebar Material	$3,500.00	$3,500.00	$0.00	$0.00	$3,500.00	100.00%	$0.00	$175.00
27		Structural Steel Labor	$35,000.00	$35,000.00	$0.00	$0.00	$35,000.00	100.00%	$0.00	$1,750.00
28		Structural Steel Material	$65,000.00	$65,000.00	$0.00	$0.00	$65,000.00	100.00%	$0.00	$3,250.00
29		Misc. Steel Labor	$15,000.00	$13,500.00	$0.00	$0.00	$13,500.00	90.00%	$1,500.00	$675.00
30		Misc. Steel Material	$7,500.00	$7,500.00	$0.00	$0.00	$7,500.00	100.00%	$0.00	$375.00
31		Exterior Framing Labor	$17,500.00	$17,500.00	$0.00	$0.00	$17,500.00	100.00%	$0.00	$875.00
32		Exterior Framing Material	$8,500.00	$8,500.00	$0.00	$0.00	$8,500.00	100.00%	$0.00	$425.00
33		Roofing Labor	$35,000.00	$26,250.00	$5,250.00	$0.00	$31,500.00	90.00%	$3,500.00	$1,575.00
34		Roofing Material	$40,000.00	$36,000.00	$0.00	$0.00	$36,000.00	90.00%	$4,000.00	$1,800.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
35		Siding Labor	$25,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$25,000.00	$0.00
36		Siding Material	$15,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$15,000.00	$0.00
37		Aluminum Entrances and Windows Labor	$20,000.00	$12,000.00	$0.00	$0.00	$12,000.00	60.00%	$8,000.00	$600.00
38		Aluminum Entrances and Windows Material	$45,000.00	$31,500.00	$0.00	$0.00	$31,500.00	70.00%	$13,500.00	$1,575.00
39		Staff Area & Conference Room	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
40		Demo	$40,000.00	$40,000.00	$0.00	$0.00	$40,000.00	100.00%	$0.00	$2,000.00
41		Framing Labor	$13,000.00	$13,000.00	$0.00	$0.00	$13,000.00	100.00%	$0.00	$650.00
42		Framing Material	$8,000.00	$8,000.00	$0.00	$0.00	$8,000.00	100.00%	$0.00	$400.00
43		Gypsum Labor	$6,000.00	$6,000.00	$0.00	$0.00	$6,000.00	100.00%	$0.00	$300.00
44		Gypsum Material	$3,000.00	$3,000.00	$0.00	$0.00	$3,000.00	100.00%	$0.00	$150.00
45		Flooring Labor	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
46		Flooring Material	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
47		Doors & Hardware Labor	$4,000.00	$400.00	$1,600.00	$0.00	$2,000.00	50.00%	$2,000.00	$100.00
48		Doors & Hardware Material	$10,000.00	$10,000.00	$0.00	$0.00	$10,000.00	100.00%	$0.00	$500.00
49		Ceiling Labor	$20,000.00	$0.00	$16,000.00	$0.00	$16,000.00	80.00%	$4,000.00	$800.00
50		Ceiling Material	$9,000.00	$0.00	$6,750.00	$0.00	$6,750.00	75.00%	$2,250.00	$337.50
51		Millwork Labor	$47,000.00	$32,900.00	$11,750.00	$0.00	$44,650.00	95.00%	$2,350.00	$2,232.50
52		Millwork Material	$67,000.00	$67,000.00	$0.00	$0.00	$67,000.00	100.00%	$0.00	$3,350.00
53		Wetwall Labor	$3,000.00	$3,000.00	$0.00	$0.00	$3,000.00	100.00%	$0.00	$150.00
54		Wetwall Material	$5,000.00	$5,000.00	$0.00	$0.00	$5,000.00	100.00%	$0.00	$250.00
55		Ceramic Tile Labor	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
56		Ceramic Tile Material	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
57		Painting/Taping Labor	$20,000.00	$15,000.00	$4,000.00	$0.00	$19,000.00	95.00%	$1,000.00	$950.00
58		Painting/Taping Material	$7,000.00	$6,300.00	$700.00	$0.00	$7,000.00	100.00%	$0.00	$350.00
59		Upgrades to Bathrooms & Adult Collection Space	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
60		Demo	$5,000.00	$5,000.00	$0.00	$0.00	$5,000.00	100.00%	$0.00	$250.00
61		Framing Labor	$4,500.00	$4,500.00	$0.00	$0.00	$4,500.00	100.00%	$0.00	$225.00
62		Framing Material	$2,500.00	$2,500.00	$0.00	$0.00	$2,500.00	100.00%	$0.00	$125.00
63		Aluminum Entrances Labor	$12,500.00	$0.00	$9,375.00	$0.00	$9,375.00	75.00%	$3,125.00	$468.75
64		Aluminum Entrances Material	$35,000.00	$17,500.00	$8,750.00	$0.00	$26,250.00	75.00%	$8,750.00	$1,312.50
65		Gypsum Labor	$4,500.00	$1,125.00	$2,250.00	$0.00	$3,375.00	75.00%	$1,125.00	$168.75
66		Gypsum Material	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
67		Ceramic Tile Labor	$9,500.00	$9,500.00	$0.00	$0.00	$9,500.00	100.00%	$0.00	$475.00
68		Ceramic Tile Material	$9,500.00	$9,500.00	$0.00	$0.00	$9,500.00	100.00%	$0.00	$475.00
69		Wet Wall Labor	$8,500.00	$8,500.00	$0.00	$0.00	$8,500.00	100.00%	$0.00	$425.00
70		Wetwall Material	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100.00%	$0.00	$1,500.00
71		Ceilings Labor	$23,000.00	$6,900.00	$0.00	$0.00	$6,900.00	30.00%	$16,100.00	$345.00

A		B	C	D	E	F	G		H	I
ITEM NO.	BUDGET CODE	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
				FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
72		Ceiling Material	$11,500.00	$1,150.00	$0.00	$0.00	$1,150.00	10.00%	$10,350.00	$57.50
73		Division 10 Labor	$2,000.00	$1,000.00	$1,000.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
74		Division 10 Material	$7,000.00	$7,000.00	$0.00	$0.00	$7,000.00	100.00%	$0.00	$350.00
75		Painting Labor	$65,000.00	$32,500.00	$9,750.00	$0.00	$42,250.00	65.00%	$22,750.00	$2,112.50
76		Painting Material	$35,000.00	$17,500.00	$7,000.00	$0.00	$24,500.00	70.00%	$10,500.00	$1,225.00
77		Doors & Hardware Labor	$6,500.00	$0.00	$1,950.00	$0.00	$1,950.00	30.00%	$4,550.00	$97.50
78		Doors & Hardware Material	$30,000.00	$30,000.00	$0.00	$0.00	$30,000.00	100.00%	$0.00	$1,500.00
79		Childrens Area	$0.00	$0.00	$0.00	$0.00	$0.00	100.00%	$0.00	$0.00
80		Demo	$20,000.00	$20,000.00	$0.00	$0.00	$20,000.00	100.00%	$0.00	$1,000.00
81		Framing Labor	$8,500.00	$8,500.00	$0.00	$0.00	$8,500.00	100.00%	$0.00	$425.00
82		Framing Material	$3,500.00	$3,500.00	$0.00	$0.00	$3,500.00	100.00%	$0.00	$175.00
83		Gypsum Labor	$6,500.00	$6,500.00	$0.00	$0.00	$6,500.00	100.00%	$0.00	$325.00
84		Gypsum Material	$2,000.00	$2,000.00	$0.00	$0.00	$2,000.00	100.00%	$0.00	$100.00
85		Aluminum Entrances Labor	$35,000.00	$7,000.00	$21,000.00	$0.00	$28,000.00	80.00%	$7,000.00	$1,400.00
86		Aluminum Entrances Material	$85,000.00	$42,500.00	$25,500.00	$0.00	$68,000.00	80.00%	$17,000.00	$3,400.00
87		Flooring Labor	$15,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$15,000.00	$0.00
88		Flooring Material	$9,500.00	$0.00	$0.00	$0.00	$0.00	0.00%	$9,500.00	$0.00
89		Ceiling Labor	$20,000.00	$5,000.00	$11,000.00	$0.00	$16,000.00	80.00%	$4,000.00	$800.00
90		Ceiling Material	$10,000.00	$2,500.00	$5,500.00	$0.00	$8,000.00	80.00%	$2,000.00	$400.00
91		Siding Labor	$12,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$12,000.00	$0.00
92		Siding Material	$10,000.00	$0.00	$0.00	$0.00	$0.00	0.00%	$10,000.00	$0.00
		TOTALS:	**$1,545,000.00**	**$1,022,975.00**	**$163,975.00**	**$0.00**	**$1,186,950.00**	**76.83%**	**$358,050.00**	**$59,347.50**

Change Orders

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
93	**PCCO#001**								
93.1	**PCO#002**								
93.1.1	CO #1	$5,254.00	$5,254.00	$0.00	$0.00	$5,254.00	100.00%	$0.00	$262.70
94	**PCCO#002**								
94.1	**PCO#003**								
94.1.1		$11,670.00	$5,835.00	$0.00	$0.00	$5,835.00	50.00%	$5,835.00	$291.75
95	**PCCO#003**								
95.1	**PCO#005**								
95.1.1	CO #3	$3,863.00	$3,863.00	$0.00	$0.00	$3,863.00	100.00%	$0.00	$193.16

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
96	PCCO#004								
96.1	PCO#006								
96.1.1	Abatement	$6,778.00	$6,778.00	$0.00	$0.00	$6,778.00	100.00%	$0.00	$338.90
97	PCCO#005								
97.1	PCO#007								
97.1.1	CO #5	$14,810.00	$14,810.00	$0.00	$0.00	$14,810.00	100.00%	$0.00	$740.50
98	PCCO#006								
98.1	PCO#008								
98.1.1	CO #6	$17,000.00	$17,000.00	$0.00	$0.00	$17,000.00	100.00%	$0.00	$850.00
99	PCCO#007								
99.1	PCO#009								
99.1.1	CO #7	$12,197.00	$12,197.00	$0.00	$0.00	$12,197.00	100.00%	$0.00	$609.86
	TOTALS:	$71,572.00	$65,737.00	$0.00	$0.00	$65,737.00	91.85%	$5,835.00	$3,286.87

Grand Totals

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	GRAND TOTALS:	$1,616,572.00	$1,088,712.00	$163,975.00	$0.00	$1,252,687.00	77.49%	$363,885.00	$62,634.37

AIA Document G 732 - 2017

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER: MARLBORO FREE LIBRARY
1251 ROUTE 9W
MARLBORO, NY 12542

PROJECT: MARLBORO FREE LIBRARY
Addition & Interior Improvements
1251 Route 9W
Marlboro, NY 12542

VIA CONSTRUCTION MANAGER:

FROM CONTRACTOR: Ashley Mechanical, Inc.
27 Emerick Street
Kingston, NY 12401

CONTRACT FOR: PLUMBING

VIA ARCHITECT: BUTLER ROWLAND MAYS ARC
57 WEST HIGH STREET
BALLSTON SPA, NY 12020

APPLICATION NO: APP 04
PERIOD TO: 4/30/2026
CONTRACT DATE: 7/2/2025
PROJECT NOS: 25738

DISTRIBUTION TO
OWNER
CONSTRUCTION MANGER
ARCHITECT
CONTRACTOR
FIELD

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract.
AIA Document G703,™ Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	$	182,575.00
2. NET CHANGES IN THE WORK	$	19,088.30
3. CONTRACT SUM TO DATE (Line 1 + 2)	$	201,663.30
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	$	182,413.30
5. RETAINAGE:		
a. 5.00 % of Completed Work (Columns D + E on G703)	$ 9,120.67	
b % of Stored Material (Column F on G703)		
Total Retainage (Line 5a + 5b or Total in Columns I on G 703)	$	9,120.67
6. TOTAL EARNED LESS RETAINAGE (Line 4 less 5 Total)	$	173,292.63
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	101,282.63
8. CURRENT PAYMENT DUE	$	72,010.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	28,370.67

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
PREVIOUS MONTHS	19,088.30	
TOTAL THIS MONTH		
TOTALS	19,088.30	
NET CHANGES	19,088.30	

The undersigned Contractor certifies that to the best of the Contractor 's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and pay - ments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Ashley Mechanical, Inc.
By: _____ Date: 4-21-2026

State of: NEW YORK
County of: ULSTER
Subscribed and sworn to before me this 21ST day of April, 2026
Notary Public: Nancy J. Niemynski
My Commission expires: 4-14-30

NANCY J NIEMYNSKI
Notary Public - State of New York
NO. 01NI6220569
Qualified in Ulster County
My Commission Expires 4-14-30

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the work and the data comprising this application, the Construction Manger and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED .....
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:
By: _____ Date: _____

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the ARchitect's Certification is not required.)
By: _____ Date: 4/21/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G 703- 2009
containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar .

APPLICATION NO.: APP 04
APPLICATION DATE. 4/30/2026
PERIOD TO: 4/30/2026
ARCHITECTS PROJECT NO.: 25738

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
001	PLUMBING								
002									
003	INSURANCE	6,115.00	6,115.00			6,115.00	100.00		305.75
004	SUBMITTALS	2,500.00	2,250.00	250.00		2,500.00	100.00		125.00
005	SUPERVISION	7,250.00	4,000.00	1,000.00		5,000.00	68.97	2,250.00	250.00
006									
007	PROJECT MANAGE & MTGS	9,500.00	5,000.00	1,000.00		6,000.00	63.16	3,500.00	300.00
008									
009	TEMPORARY MEASURES	2,500.00	500.00	2,000.00		2,500.00	100.00		125.00
010	SHOP DRAWINGS	2,500.00		2,500.00		2,500.00	100.00		125.00
011									
012	DEMOLITION	11,200.00	11,200.00			11,200.00	100.00		560.00
013									
014	DOMESTIC WATER PIPIING								
015	Materials	13,200.00	5,000.00	8,200.00		13,200.00	100.00		660.00
016	Labor	17,600.00	8,000.00	9,600.00		17,600.00	100.00		880.00
017	PLUMBING FIXTURES								
018	Materials	17,750.00		17,750.00		17,750.00	100.00		887.50
019	Labor	13,800.00		11,500.00		11,500.00	83.33	2,300.00	575.00
020	SANITARY WASTE & VENT PIF								
021	SYSTEM BELOW GROUND								
022	Materials	13,200.00	13,200.00			13,200.00	100.00		660.00
023	Labor	12,000.00	12,000.00			12,000.00	100.00		600.00
024	SANITARY WASTE & VENT PIF								
025	SYSTEM ABOVE GROUND								
026	Materials	1,760.00	1,760.00			1,760.00	100.00		88.00
027	Labor	5,700.00	5,700.00			5,700.00	100.00		285.00
028	STORM PIPING SYSTEM								
029	Materials	9,500.00	6,500.00	3,000.00		9,500.00	100.00		475.00

AIA Document G 703- 2009
containing Contractor's signed Certification, is attached.
In tabulations below, amounts are stated to the nearest dollar.

APPLICATION NO.: APP 04
APPLICATION DATE: 4/30/2026
PERIOD TO: 4/30/2026
ARCHITECTS PROJECT NO.: 25738

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
030	Labor	8,300.00	6,300.00	2,000.00		8,300.00	100.00		415.00
031	EXCAVATION AND BACKFILL	5,000.00		5,000.00		5,000.00	100.00		250.00
032									
034	CONCRETE PATCHING	4,200.00						4,200.00	
035									
039	INSULATION	12,000.00		12,000.00		12,000.00	100.00		600.00
040	CHEMICAL TREATMENT	3,500.00						3,500.00	
041									
042	PUNCHLIST	1,500.00						1,500.00	
043	CLOSEOUT DOCUMENTS	2,000.00						2,000.00	
044									
050	CO 1 - 2-001 RE-ROUTE SEWI	19,088.30	19,088.30			19,088.30	100.00		954.42
	Page Totals	**201,663.30**	**106,613.30**	**75,800.00**	**0.00**	**182,413.30**		**19,250.00**	**9,120.67**

Grand Totals	**201,663.30**	**106,613.30**	**75,800.00**	**182,413.30**	**90.45**	**19,250.00**	**9,120.67**

TO OWNER:	Marlboro Free Library 1251 Route 9W Marlboro N.Y. 12542	**PROJECT:** Marlboro Free Library Addition & Interior Improvements	APPLICATION NUMBER: 7 PERIOD TO: 4/25/2026 PROJECT NO: 23-46-06
FROM CONTRACTOR:	Mid-Hudson Electrical Contracting 40 Ashby Place Poughquag N.Y. 12570	VIA ARCHITECT: Butler Rowland Mays Architects, LLP 57 West High Street Ballston Spa, N.Y. 12020	CONTRACT DATE: 6/27/2025

Distribution to		Distribution to:
		OWNER
		CONSTRUCTION MANAGER
X		ARCHITECT
		CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract. Continuation Sheet, AIA Document G703, is attached.

1.	**ORIGINAL CONTRACT SUM**		$437,311.00
2.	**Net Change By Change Orders**.....		$52,117.32
3.	**CONTRACT SUM TO DATE** (Line 1 +2).....		$ 489,428.32
4.	**TOTAL COMPLETED & STORED TO DATE**..... (Column G on G703)		$405,409.21
5.	**RETAINAGE:**		
a.	5% of Completed Work (Columns D & E on G703)	$20,205.01	
b.	5% of Stored Material (Column F on G703)	$2,077.28	
	Total Retainage (Line 5a + 5b or Total in Column 1 of G703)		$22,282.29
6.	**TOTAL EARNED LESS RETAINAGE**..... (Line 4 less Line 5 Total)		$383,126.92
7.	**LESS PREVIOUS CERTIFICATES FOR PAYMENT** (Line 6 from prior Certificate)		$326,506.62
8.	**CURRENT PAYMENT DUE**		$56,620.31
9.	**BALANCE TO FINISH, INCLUDING RETAINAGE** (Line 3 less Line 6)	$ 106,301.40	

CHANGE ORDER SUMMARY	ADDITIONS		DEDUCTIONS
Total changes approved in previous months by Owner	$0.00		$0.00
Total Approved this Month	$52,117.32		$0.00
TOTALS	$52,117.32	$0.00	$0.00
NET CHANGES by Change Order			$52,117.32

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

BY: _____ DATE 5/3/2026

State of: New York County of: Dutchess

Subscribed and sworn before me this 3rd day of May 20 26

Notary Public: _____

My Commission Expires: May 16, 2027

ADAM J CALEB
Notary Public - State of New York
NO. 01CA0007683
Qualified in Dutchess County
My Commission Expires May 16, 2027

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... $56,620.30

(Attach explanation if amount certified differs from all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.).

CONSTRUCTION MGR:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: 5/4/2026

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET									
AIA Document G702, APPLICATION AND CERTIFICATE containing Contractor's signed Certification is attached.								APPLICATION NO:	7
								APPLICATION DATE:	04/25/26
								PERIOD TO:	04/25/26
								ARCHITECT'S PROJECT NUMBER	23-46-06
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED CURRENTLY COMPLETED	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
	1.000 Surety Bonds	15,500.00	$15,500.00		$0.00	$15,500.00	100%	$0.00	$775.00
002	2.000 Insurance	5,000.00	$5,000.00		$0.00	$5,000.00	100%	$0.00	$250.00
003	3.000 General Conditions	20,000.00	$10,000.00		$0.00	$10,000.00	50%	$10,000.00	$500.00
004	4.000 Mobilization	8,000.00	$8,000.00		$0.00	$8,000.00	100%	$0.00	$400.00
005	5.000 Storage	8,000.00	$8,000.00		$0.00	$8,000.00	100%	$0.00	$400.00
006	6.000 Temporay Lighting/Power	10,000.00	$10,000.00		$0.00	$10,000.00	100%	$0.00	$500.00
007	6.500 AREA 1 MEETING ROOM & VESTIBULE								
008	7.000 Demo	7,132.96	$7,132.96		$0.00	$7,132.96	100%	$0.00	$356.65
009	8.000 Lighting Fixtures/Materials	43,998.14	$31406.70	$5,000.00	$7591.44	43,998.14	100%	$0.00	$2199.90
010	9.000 Lighting Labor	7,801.18	$3,801.18	$4,000.00	$0.00	7,801.18	100%	$0.00	$390.06
011	10.000 Panel Board Materials	398.81	$198.81	$200.00		398.81	100%	$0.00	$19.94
012	11.000 Panel Board Labor	598.56	$298.56	$300.00	$0.00	598.56	100%	$0.00	$29.93
013	12.000 Branch Circuit Materials	294.94	$194.94	$100.00	$0.00	294.94	100%	$0.00	$14.75
014	13.000 Branch Circuit Labor	834.73	$334.73	$500.00	$0.00	834.73	100%	$0.00	$41.74
015	14.000 Wiring Devices Materials	695.44	$295.44	$400.00	$0.00	695.44	100%	$0.00	$34.77
016	15.000 Wiring Device Labor	1,722.78	$722.78	$1,000.00	$0.00	1,722.78	100%	$0.00	$86.14
017	16.000 Power Wiring Materials	2,412.06	$912.06	$1,500.00	$0.00	2,412.06	100%	$0.00	$120.60
018	17.000 Power Wiring Labor	3,407.80	$1107.80	$2,300.00	$0.00	3,407.80	100%	$0.00	$170.39
019	18.000 Feeders Materials	691.39	$291.39	$400.00	$0.00	691.39	100%	$0.00	$34.57
020	19.000 Feeeder Labor	810.12	$310.12	$500.00	$0.00	810.12	100%	$0.00	$40.51
021	20.000 Fire Alarm Materials	4,221.87	$1521.87	$2,700.00	$0.00	4,221.87	100%	$0.00	$211.09
022	21.000 Fire Alarm Labor	1,417.03	$517.03	$900.00	$0.00	1,417.03	100%	$0.00	$70.85
023	22.000 Teledata Materials	1,497.61	$597.61	$900.00	$0.00	1,497.61	100%	$0.00	$74.88
024	23.000 Teledata Labor	3,920.49	$1420.49	$2,500.00	$0.00	3,920.49	100%	$0.00	$196.02
025	24.000 Audio Visual Materials	158.81	$58.81		$0.00	$58.81	37%	$100.00	$2.94
026	25.000 Audio Visual Labor	116.04	$16.04		$0.00	$16.04	14%	$100.00	$0.80
027	25.500 AREA 2 STAFF WORK AREA								
028	26.000 Demo	2,848.00	$2,848.00		$0.00	$2,848.00	100%	$0.00	$142.40
029	27.000 Lighting Fixtures/Materials	27,998.82	$27998.82		$0.00	27,998.82	100%	$0.00	$1399.94
030	28.000 Lighting Labor	4,964.39	$2964.39	$2,000.00	$0.00	4,964.39	100%	$0.00	$248.22
031	29.000 Panel Board Materials	253.78	$153.78	$100.00	$0.00	253.78	100%	$0.00	$12.69
032	30.000 Panel Board Labor	380.90	$180.90	$200.00	$0.00	380.90	100%	$0.00	$19.05
033	31.000 Branch Circuit Materials	187.69	$87.69	$100.00	$0.00	187.69	100%	$0.00	$9.38
034	32.000 Branch Circuit Labor	531.19	$231.19	$300.00	$0.00	531.19	100%	$0.00	$26.56
035	33.000 Wiring Devices Materials	442.55	$242.55	$200.00	$0.00	442.55	100%	$0.00	$22.13
037	34.000 Wiring Device Labor	1,096.31	$396.31	$700.00	$0.00	1,096.31	100%	$0.00	$54.82
038	35.000 Power Wiring Materials	1,534.94	$534.94	$1,000.00	$0.00	1,534.94	100%	$0.00	$76.75
039	36.000 Power Wiring Labor	2,168.60	$1168.60	$1,000.00	$0.00	2,168.60	100%	$0.00	$108.43
040	37.000 Feeders Materials	439.98	$239.98	$200.00	$0.00	439.98	100%	$0.00	$22.00
041	38.000 Feeeder Labor	515.53	$215.53	$300.00	$0.00	515.53	100%	$0.00	$25.78
042	39.000 Fire Alarm Materials	2,686.65	$986.65	$1,700.00	$0.00	2,686.65	100%	$0.00	$134.33
043	40.000 Fire Alarm Labor	901.74	$401.74	$500.00	$0.00	901.74	100%	$0.00	$45.09
044	41.000 Teledata Materials	953.02	$353.02	$600.00	$0.00	953.02	100%	$0.00	$47.65
045	42.000 Teledata Labor	2,494.85	$894.85	$1,600.00	$0.00	2,494.85	100%	$0.00	$124.74
046	43.000 Audio Visual Materials	60.55	$10.55		$0.00	$10.55	17%	$50.00	$0.53
047	44.000 Audio Visual Labor	73.84	$13.84		$0.00	$13.84	19%	$60.00	$0.69

048	44.500 AREA 3 RESTROOM & ADULT COLLECTION								
049	45.000 Demo	10,017.29	$5008.65		$0.00	$5008.65	50%	$5,008.64	$250.43
050	46.000 Lighting Fixtures/Materials	82,996.72	$62996.72		$0.00	$62996.72	76%	$20,000.00	$3149.84
051	47.000 Lighting Labor	13,829.38	$9,829.38		$0.00	$9,829.38	71%	$4,000.00	$491.47
052	48.000 Panel Board Materials	706.98	$306.98		$0.00	$306.98	43%	$400.00	$15.35
053	49.000 Panel Board Labor	1,061.09	$461.09		$0.00	$461.09	43%	$600.00	$23.05
054	50.000 Branch Circuit Materials	522.86	$222.86		$0.00	$222.86	43%	$300.00	$11.14
055	51.000 Branch Circuit Labor	1,479.76	$579.76		$0.00	$579.76	39%	$900.00	$28.99
056	52.000 Wiring Devices Materials	1,232.83	$732.83		$0.00	$732.83	59%	$500.00	$36.64
057	53.000 Wiring Device Labor	3,054.01	$2054.01		$0.00	$2054.01	67%	$1,000.00	$102.70
058	54.000 Power Wiring Materials	4,275.92	$2275.92		$0.00	$2275.92	53%	$2,000.00	$113.80
059	55.000 Power Wiring Labor	6,041.10	$3041.10		$0.00	$3041.10	50%	$3,000.00	$152.06
060	56.000 Feeders Materials	1,225.66	$525.66		$0.00	$525.66	43%	$700.00	$26.28
061	57.000 Feeeder Labor	1,436.12	$536.12		$0.00	$536.12	37%	$900.00	$26.81
062	58.000 Fire Alarm Materials	7,484.24	$3484.24		$0.00	$3484.24	47%	$4,000.00	$174.21
063	59.000 Fire Alarm Labor	2,512.01	$1512.01		$0.00	$1512.01	60%	$1,000.00	$75.60
064	60.000 Teledata Materials	2,654.85	$1654.85		$0.00	$1654.85	62%	$1,000.00	$82.74
065	61.000 Teledata Labor	6,949.95	$2949.48		$0.00	$2949.48	42%	$4,000.47	$2182.62
066	62.000 Audio Visual Materials	168.67	$68.67		$0.00	$68.67	41%	$100.00	$3.43
067	63.000 Audio Visual Labor	205.72	$105.72		$0.00	$105.72	51%	$100.00	$5.29
068	63.500 AREA 4 CHILDRENS LIBRARY & PROGRAM ROOM								
069	64.000 Demo	5,139.29	$5,139.29		$0.00	5,139.29	100%	$0.00	$256.96
070	65.000 Lighting Fixtures/Materials	49,997.89	$10043.82	$6,000.00	$33954.07	49,997.89	100%	$0.00	$2499.89
071	66.000 Lighting Labor	8,864.98	$3,864.98	$5,000.00	$0.00	8,864.98	100%	$0.00	$443.25
072	67.000 Panel Board Materials	453.19	$253.19	$200.00	$0.00	453.19	100%	$0.00	$22.66
073	68.000 Panel Board Labor	680.19	$280.19	$400.00	$0.00	680.19	100%	$0.00	$34.01
074	69.000 Branch Circuit Materials	335.16	$135.16	$200.00	$0.00	335.16	100%	$0.00	$16.76
075	70.000 Branch Circuit Labor	948.56	$348.56	$600.00	$0.00	948.56	100%	$0.00	$47.43
076	71.000 Wiring Devices Materials	790.28	$290.28	$500.00	$0.00	790.28	100%	$0.00	$39.51
077	72.000 Wiring Device Labor	1,957.70	$957.70	$1,000.00	$0.00	1,957.70	100%	$0.00	$97.89
078	73.000 Power Wiring Materials	2,740.97	$1140.97	$1,600.00	$0.00	2,740.97	100%	$0.00	$137.05
079	74.000 Power Wiring Labor	3,872.50	$1572.50	$2,300.00	$0.00	3,872.50	100%	$0.00	$193.63
080	75.000 Feeders Materials	785.68	$285.68	$500.00	$0.00	785.68	100%	$0.00	$39.28
081	76.000 Feeeder Labor	920.59	$320.59	$600.00	$0.00	920.59	100%	$0.00	$46.03
082	77.000 Fire Alarm Materials	4,797.59	$1797.59	$3,000.00	$0.00	4,797.59	100%	$0.00	$239.88
083	78.000 Fire Alarm Labor	1,610.26	$610.26	$1,000.00	$0.00	1,610.26	100%	$0.00	$80.51
084	79.000 Teledata Materials	1,701.83	$701.83	$1,000.00	$0.00	1,701.83	100%	$0.00	$85.09
085	80.000 Teledata Labor	4,455.10	$2455.10	$2,000.00	$0.00	4,455.10	100%	$0.00	$222.76
086	81.000 Audio Visual Materials	108.12	$8.12		$0.00	$8.12	41%	$100.00	$0.41
087	82.000 Audio Visual Labor	131.87	$31.87		$0.00	$31.87	51%	$100.00	$1.59
088	Change Orders								
089	83.00 Change Order 04-001	$3,509.28	$1,509.28			$1,509.28	43%	$2,000.00	$75.46
090	84.00 Change order 04-002	$7,053.22	$2,053.22			$2,053.22	29%	$5,000.00	$102.66
091	85.00 Change Order 04-003	$13,291.76	$9291.76			$9291.76	70%	$4,000.00	$441.27
092	86.00 Change Order 04-004	$13,773.77	$7773.77			$7773.77	56%	$6,000.00	$388.69
093	87.00 Change Order 04-005	$14,489.29	$7489.29			$7489.29	52%	$7,000.00	$374.46
	TOTALS	$489,428.32	$304,263.70	$59,600.00	$41,545.51	$405,409.21	81%	$84,019.11	$22,282.29